

Minutes
Faculty Senate Curriculum Committee
September 29, 2022, 3:00 p.m.

Curriculum Committee Chair Lori Ogden brought the monthly meeting of the Faculty Senate Curriculum Committee to order at 3:00 p.m. Members and guests participated via teleconference.

Members Present:

Case, C.	Johnson, D.	Slimak, L.
Dagen, A.	Kelley, E.	Smith, D.
Dumitrescu, C.	Lama, A.	Steele, J.
Floyd, K.	McGowan, S.	Steele, M.
Funk, A.	Murphy, E.	Tsikkou, C.
Godsen-Kitchen, S.	Ogden, L.	Velichkovski, D.
Graziani, G.	Sealey, V.	Ventura-Marra, M.
Grushecky, S.	Shannon, R.	Woldemikael, M.
Johnson, C.	Shockey, C.	Wood-Fields, C.

1. Chair Ogden presented the [Minutes](#) of the September 9, 2022, meeting for approval.
Motion carried by unanimous consent
2. Chair Ogden provided a report on the following:

Proposed Timeline Change for Program Changes.

1. In order for program changes to go into effect for the next fall (2023), they'll need to be fully approved in CIM by the end of March. This is a change from our current practice which has a deadline at the end of April and will help the OUR ensure that everything is actually properly completed in order for these changes by the time the Catalog is supposed to be published.
2. We will suspend CIM workflow in the months of April, May, and June. Faculty and departments and colleges could still submit into CIM as well as review and approve anything that might have been in workflow at their steps but the OUR won't resume it's processing at its workflow step until July.

The committee unanimously voted to support this change.

3. Review Programs:
 - a. Program Change
 - i. Early Childhood Special Education - Pass
 - ii. Electronic Engineering Technology – Pass
 1. Deactivation
 - iii. Industrial Technology – Pass
 1. Deactivation
 - iv. Sports Leadership – Hold
 1. Learning outcomes do not match between CIM and curriculum map.
Inconsistencies in credit requirements shown for 300-400 level courses.

Insufficient CR at the 300+ level.

4. Lou Slimak, Associate Provost for Curriculum and Assessment, reported on convening a syllabus sub-committee. Suzanne Kitchen, Amy Funk, Cathleen Johnson, Anna Lama, Cindi Shockey, Vicki Sealey, and Lori Ogden volunteer to serve on this committee.
5. Allison Dagen, Assistant Provost of Graduate Education Curriculum and Assessment, reported on the Graduate Council:
 - a. Two program changes for awareness
 - i. MS in Recreation, Parks, and Tourism
 1. Reducing credits and adding a non-thesis option (project)
 - ii. Ph.D. in Neuroscience
 1. Greater than 9 credit curriculum change, likely in relation to the MS in Psychology Behavioral Analysis
6. Misti Woldemikael, Assistant Registrar for Catalog and Curriculum, provided a report from the Office of the University Registrar clarifying approval schedules for the current academic year
7. New business
 - a. Robynn Shannon provided notice of possible absences at future meetings
8. Review Courses:
 - a. Course Changes:
 - i. ACCT 425 – Pass Pending
 1. Syllabus point totals for course and midterm need corrected
 2. Syllabus is missing credit statement from catalog
 - ii. ACCT 426 – Pass Pending
 1. Syllabus point totals for course and midterm need corrected
 2. Prerequisites not updated in syllabus
 3. Syllabus is missing credit statement from catalog
 - iii. ACCT 446 – Pass Pending
 1. Points not assigned to final exam
 2. Learning outcomes not listed in syllabus and do not include correct phrasing
 - iv. ACCT 479 – Pass
 - v. ACCT 480 – Pass
 - vi. BUDA 451 – Pass Pending
 1. Syllabus is missing midterm grade calculation and short assignment descriptions
 - vii. C&I 433 – Pass Pending
 1. Attendance policy is a deduction only, does not represent part of the final grade
 - viii. CYBR 535 – Pass
 - ix. DSGN 160 – Pass Pending (Requested changes not made)
 - x. DSGN 200 – Pass Pending (Requested changes not made)
 - xi. DSGN 480 – Pass Pending (Requested changes not made)
 - xii. ENTR 420 – Pass Pending

- 1. Midterm grade element missing
- xiii. ENTR 460 – Pass Pending
 - 1. Midterm grade element missing
 - 2. Learning outcomes in CIM and syllabus do not match
- xiv. HONR 297 – Hold
 - 1. Syllabus not available
- xv. HTOR 376 – Pass Pending
 - 1. Midterm grade element missing
 - 2. Learning outcomes in CIM and syllabus do not match
- xvi. HTOR 480 – Pass Pending
 - 1. Prerequisites need to be updated to show that HTOR 471 and 472 are no longer required
- xvii. JRL 440S - Pass
- xviii. JRL 458 - Pass
- xix. MIST 352 - Pass
- xx. MIST 353 - Pass
- xxi. MIST 450 - Pass
- xxii. MKTG 320 – Pass Pending
 - 1. Syllabus reflects old name
 - 2. Prerequisites in CIM are inaccurate
- xxiii. MKTG 325 – Pass Pending
 - 1. Two syllabi in CIM, both missing the correct prerequisite
 - 2. No midterm grade element
- xxiv. MKTG 445 – Pass
- xxv. ORGL 310 – Pass Pending
 - 1. Prerequisites need removed from syllabus
 - 2. Missing midterm grade elements
- xxvi. ORGL 320 – Pass Pending
 - 1. Prerequisites need removed from syllabus
 - 2. Missing midterm grade elements
- xxvii. ORGL 410 – Pass Pending
 - 1. Syllabus reflects old prerequisites
- xxviii. ORGL 420 – Pass Pending
 - 1. Syllabus reflects old prerequisites
- xxix. PSIO 744 – Pass Pending
 - 1. Syllabus unclear on grading, coursework, and attendance policy
- xxx. SEP 474 – Pass
- xxxi. SM 350 – Pass

b. New Courses

- i. ACCT 714 - Pass
- ii. ADRC 132 – Pass Pending
 - 1. Catalog description needs reworded
- iii. ADRC 231 – Pass Pending

1. Learning Outcomes need slightly modified
- iv. ADRC 331 – Pass Pending
- v. BUDA 460 – Pass Pending
 1. Learning outcomes need modified for measurability
 2. Midterm grade element missing
 3. Brief description of assignments missing
- vi. DENT 724 – Pass Pending
 1. Hold until adjoining course has been submitted for approval
- vii. MDIA 245S – Pass
 1. New syllabus has been uploaded and reviewed
- viii. MDIA 510 - Pass
- ix. MDIA 514 - Pass
- x. MDIA 518 – Pass Pending
 1. No information on final project provided and it isn't listed under assignments
- xi. MDIA 519 – Pass
- xii. MDIA 520 – Pass Pending
 1. No information on final project provided and it isn't listed under assignments
 2. IMC 610 listed as prerequisite in syllabus, but not in CIM

Chair Ogden adjourned the meeting at 4:47 p.m. to reconvene on November 3, 2022.

Corey Hunt
Faculty Senate Office Administrator