Minutes
Faculty Senate Teaching and Assessment Committee
Thursday, September 22, 2022, 1:00 p.m.

Teaching and Assessment Committee Chair Diana Davis brought the monthly meeting to order at 1:04 p.m. Members and guests participated via teleconference.

Present:
Beckley, T. Fletcher, K. Santiago, L.
Bidwell, J. Galvez-Peralta, M. Sowards, A.
Chrisholm, S. Hastings, R. Ter Haseborg, H.
Davis, D. Hastings, R. Vanderhoff, J.
Dickman, B. Latimer, M.

1. Chair Davis provided a summary of meetings with the meetings with Provost’s Office and Teaching Learning Commons:
   a. Provost’s Office has been critical in getting departments involved with the pilot program
   b. Pilot will be timeline extended to one year
   c. Met with Tracey Beckley to discuss how efforts can be distributed to faculty and how the committees can best work with TLC to accomplish goals

2. Chair Davis requested updates from the subcommittees working on the Student Perception of Instruction - Pilot Study:
   a. Faculty Post-Use Survey Subcommittee (Joelleen Bidwell)
      i. Survey and focus group questions have been created and are ready to use
      ii. Should the feedback be solicited in fall or spring?
      iii. Committee needs to determine if a survey will come first or a focus group
      iv. Count of faculty participating in the pilot: 376 different instructors, 210 courses
      v. Those that have signed on to the pilot will only use the new survey, they will not use the old version
      vi. Chair Davis called a vote to determine if a focus study or survey should be implemented first:
         Five votes in favor of survey, none in favor in focus group
      vii. Joelleen Bidwell will distribute details

   b. Education Tools Development Subcommittee (Marina Galvez-Peralta)
      i. Subcommittee has considered how to best partner with TLC, especially as the tools are time sensitive
      ii. Subcommittee has focused on three categories
1. Instructional, “how to”
2. Purpose – Educate faculty
3. How to interpret the data
   iii. For Faculty – how can the tools best be used in portfolios
   iv. Subcommittee will gather the most frequent questions to assist in creating a guide
   v. Zoom sessions to allow Q&A with faculty proposed

c. Chair Davis provided an example of what the survey looks like on Digital Measures

d. Chair Davis provided updates on the timeline and associated workload:
   i. Data and Click by Click are the most important objectives
   ii. Development of three subcommittees
      1. Background, led by Marina Galvez-Peralta [Due December]
         a. Lizzie Santiago
         b. Tracey Beckley
         c. Sheri Chrisholm
      2. Click by Click, led by Diana Davis [Due October]
         a. Brian Dickman
         b. Kimeran Evans
         c. With contributions from Robert Hastings and Kathy Fletcher
      3. Data, led by Joelleen Bidwell [Due Spring]
         a. Melissa Latimer
         b. Heiko ter Haseborg
         c. Ashley Sowards
         d. Marina Galvez-Peralta
   iii. Development of a test course to use for visual reference when building guides – Robert Hastings (and team)
   e. Timeline – Moved from one semester to one year
      i. Change made after determining that it was not possible to gather the data, gather feedback, and make changes prior to spring

3. Chair Davis provided an updated on the Early Semester Feedback Instrument:
   a. Most common question is if the instrument goes on faculty Digital Measures
   b. Asked committee to speak with faculty to sign up for using that instrument.
      Reassure that it is only the faculty member that sees the results.
   c. Rather than advertise, committee focus effort on running a solid pilot program

4. Old Business
   a. Kathy Fletcher – departments and colleges have added their own questions (1 to 3 questions) to the student feedback survey
      i. Kathy will provide the committee with the added questions and associated academic departments to determine how to best approach the issue moving forward in the pilot
ii. The added questions are associated with accreditation in some instances

5. New Business/Announcements

   No new business

Chair Davis adjourned the meeting at 1:51 p.m. to reconvene on October 27, 2022, at 1:00 p.m.

Corey Hunt
Faculty Senate Office Administrator