

Minutes
Executive Committee Subcommittee to Select Faculty Representatives for the Presidential
Search Committee
November 20, 2013

Present: Ilkin Bilgesu, Lesley Cotrell, Lisa DiBartolomeo, Sandra Elmore (by conference call), Virginia Kleist, Mike Mays, Roy Nutter, Jennifer Orlikoff, Alan Stolzenberg, and Lisa Weihman.

Absent: Bob Bastress, Nick Perna, Judy Polak, and Gene Woloshuk.

Guest: Alex Lang (Dominion Post)

The meeting was called to order at 3:10 PM by Virginia Kleist, who is serving as chair of the subcommittee. The subcommittee was authorized by the Executive Committee at the November 18 meeting and consists of the faculty members of Executive Committee. Its charge is to develop procedures for appointing faculty representatives to the search committee for the next president and to carry out those procedures to select those representatives.

Lisa DiBartolomeo communicated remarks made by Bob Daily, chair of the Board of Governors. The BOG envisions including three faculty representatives on the search committee and would prefer that those representatives include current faculty BOG members Lisa DiBartolomeo and/or Bob Griffith. This is subject to approval of the board's search strategy by HEPC. The board would like to have the search committee constituted by January 1, 2014, so would need the names of faculty representatives before then.

A motion was made to accept Mr. Dailey's recommendation. It was moved and seconded that at least one of the faculty representatives on the presidential search committee be a current faculty BOG member. The motion passed.

The committee discussed how nominations would be solicited and the timing of the nomination and selection process. A motion was made to authorize Lisa DiBartolomeo to send two letters to set the process in motion. The first letter would be sent to Faculty Senators to solicit nominations to be received by noon on Friday, December 6. The nominee should be willing to serve and should supply a one paragraph long statement on why they are qualified to serve on the search committee. The second letter would be to the faculty as a whole to describe the process and to inform faculty that they should contact senators to suggest nominations – either of themselves or others. The motion was seconded and passed.

The committee set a time for its next meeting on December 10 and established that its first order of business would be to discuss the desired qualifications and distribution of the representatives that would be selected. The committee decided that any committee member who was nominated and wish to be considered would not take part in any committee deliberations.

The meeting adjourned at 3:40 PM.