

MINUTES
FACULTY SENATE CURRICULUM COMMITTEE
THURSDAY, DECEMBER 1, 2022, 3:00 P.M.

Curriculum Committee Chair Lori Ogden brought the monthly meeting to order at 3:02 p.m. Members and guests participated via teleconference.

Members and Guests Present:

Crawford, A.	Johnson, C.	Steele, J.
Dagen, A.	Johnson, D.	Steele, M.
Dumitrescu, C.	Kelley, E.	Smith, D.
Floyd, K.	Lama, A.	Trickett Shockey, A.
Funk, A.	McGowan, S.	Tsikkou, C.
Graziani, G.	Murphy, E.	Velichkovski, D.
Grushecky, S.	Ogden, L.	Weislogel, A.
Hauser, D.	Sealey, V.	Woldemikael, M.
Hedrick, J.	Shannon, R.	Wood-Fields, C.
Hunt, C.	Slimak, L.	

1. Chair Ogden presented the minutes of the September 29, 2022 meeting for approval.
Motion to approve carried by unanimous consent
2. Chair Ogden reported on the committee function regarding new programs and courses, specifically regarding the policy to hold a new program until all courses have been approved
 - o Option 1: Could a program be provisionally or conditionally approved
 - o Option 2: Could a new program be approved prior to all courses are approved
 - o Option 3: New courses associated with new programs could be approved without a syllabus with the expectation that new faculty teaching these courses would submit them once hired (and the course has been fully developed).

Member: There is no reason why current faculty cannot put together a basic syllabus that supports the program outcomes.

Member: When creating a program, faculty know what the program outcomes are. They would need to assign these to courses within that program instead of waiting until new faculty are hired.

Member: If I were putting a program together right now, I should know what I want out of that program. If I didn't, I shouldn't be submitting a program until I do.

Member: If you don't have a complete map of a program and how it will meet the program outcomes, then how can you conclude that a program will meet said outcomes?

Member: The timeline could be vague – maybe we could allow them to be very vague about delivering on course outcomes until faculty are hired. Example of “We will deliver on these course outcomes over [blank] number of weeks.

Member: This is the case in our program right now. We have syllabi that provide an outline, we were just expected to come in and fill out the details.

Member: As someone that worked on a public service program recently, I felt out of my depth to try creating a syllabus for specific courses in areas that I was not qualified to elaborate on.

Member: Maybe there are experts across the institution that can lend opinion toward course development when a new program is being developed?

Member: There is a difference between hiring new faculty to expand the capacity and hiring new faculty because you need an area of expertise. Different degrees have different levels of separation between fields within the same unit.

Member: Syllabi can always be reviewed once faculty are hired to be corrected and adjusted as needed

Member: It is an exercise in futility if faculty are creating syllabi just for them to be fully replaced once new faculty are hired.

Member: Is there a way for one person to map where all of program outcomes will be addressed within a program, would that meet everyone halfway?

Member: If we are approving programs that require new staff in order to teach the courses, knowing that we have a large budget deficit, then should we be proposing it? What if we can't get the faculty needed to teach those courses?

3. Review Programs

- Public Service and Policy (Public Service and Leadership)
 - i. Lou spoke with the leadership in Public Health and Chambers, and neither dean has a concern with this program being too similar
 - ii. Concern over the internship placements not being fully determined or secured

Motion to hold by D. Velichovski. Seconded.

Motion carried with 14 in favor and none opposed

- Professional Writing and Editing
 - i. All courses for major would be provided in the unit
- Motion to approve the program if all courses are approved in current meeting by C. Johnson. Seconded.
- Motion carried with 15 in favor and none opposed
- Scientific and Technical Writing
 - i. Two courses need to pass at today's meeting

Motion to approve if all courses are approved in current meeting

Motion carried with 16 in favor in none opposed

- Non-Profit Management Minor

4. Graduate

MS in behavioral analysis

MS in midstream petroleum engineering

5. OUR - No report
6. No New Business
7. New Course Review
 - CE 468
 - CE 568 – Pass
 - COMM 173
 - CS 574 – Pass Pending
 - CYBR 415
 - i. Remove references to old course SPTC 493
 - ii. Update or remove statements section to reference the link. This will avoid continuous updates.
 - DENT 724 – Pass
 - EMGT 506 – Pass
 - EMGT 513 – Pass
 - HPML 684 – Pass
 - MDIA 445S – Pass
 - NSCI 774 – Pass
 - OTH 533 – Pass
 - OTH 807 – Pass
 - PSL 110 – Pass
 - PSL 210 – Pass
 - PSL 250 – Pass Pending
 - PSL 300 – Pass
 - PSL 320 – Pass
 - PSL 380 – Needs review and revision
 - i. Variable credit course
 - ii. Syllabus is for 3CR. Ambiguity regarding requirements for additional credits. Needs clarity.
 - PSL 410 – Pass Pending
 - i. Syllabus only lists one of the two prerequisites listed in CIM.
 - PSL 411 – Pass
 - PSYC 429 – Pass
 - RELG 365 – Pass
 - WGST 300 – Pass
 - WRIT 202 – Pass
 - WRIT 402 – Pass
8. Course Changes Review
 - BADM 523 – Pass
 - BADM 525 – Pass Pending
 - i. Has program PLO for MBA in CIM and not ELO.
 - ii. Change to 3 CR.
 - iii. Clarify attendance policy.
 - BADM 531 – Pass

- BADM 536 – Pass
- BADM 555 – Pass Pending
 - i. Change to 3 CR.
 - ii. Page 2 – update “works” to “words”.
- BIOL 230 – Pass
- BMEG 455S –Pass
- CE 305L – Pass
- CE 347L – Pass Pending
 - i. Midterm statement
- CE 351L – Pass
- CE 361L – Pass
- CE 479 – Pass
- CPE 484 – Pass
- CS 472 – Pass Pending
 - i. Change prerequisite.
 - ii. Edit LO 3 and 5.
 - iii. Midterm grade.
 - iv. Expected timeline.
 - v. Title on syllabus and CIM do not match.
- CS 110L – Pass Pending
 - i. Change prerequisite.
 - ii. Edit catalog description.
 - iii. Midterm grade.
 - iv. Edit schedule.
- CS 111L – Pass Pending
 - i. Change prerequisite.
 - ii. Edit catalog description.
 - iii. Different LOs in CIM and syllabus
- CS 230 L – Pass Pending
 - i. Decouple.
 - ii. Edit LO 3 and 4.
 - iii. Assignment descriptions missing.
 - iv. Grade descriptions missing.
 - v. Midterm grade.
 - vi. Clarify presentation assignment.
 - vii. Timeline.
 - viii. Full title is not in syllabus.
- CS 450 L – Pass Pending
 - i. Last paragraph under assessment is cut off.
 - ii. LOs are under-developed.
 - iii. Decouple.
- CS 480S – Pass Pending
 - i. Course number in syllabus is CSEE.

- ii. Edit prerequisite.
 - iii. Grade scale.
 - iv. Midterm grade.
 - v. Academic integrity.
 - vi. Student code of conduct.
 - vii. Is this an 8-week course?
- CS 481S – Pass Pending
 - i. Course number in syllabus is CSEE.
 - ii. Midterm grade.
 - iii. Assignment descriptions.
 - iv. Grading scale.
 - v. Academic integrity.
 - vi. Student code of conduct.
 - vii. Is this an 8-week course?
- CSEE 480S – Pass Pending
 - i. Syllabus needs “S” after number.
 - ii. No LOs identified.
 - iii. Midterm grade.
 - iv. Student engagement grade.
 - v. Assignment descriptions.
 - vi. Timeline.
 - vii. Prerequisite courses do not match CIM.
- CSEE 481S – Pass Pending
 - i. Syllabus needs “S” after number.
 - ii. No LOs identified.
 - iii. Midterm grade.
 - iv. Student engagement grade.
 - v. Assignment descriptions.
 - vi. Timeline.
- DMC 561 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
- DMC 562 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
- DMC 563 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
- DMC 564 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
 - ii. Type of instruction needs to be indicated in CIM.
- DMC 571 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
 - ii. Type of instruction needs to be indicated in CIM.
- DMC 572 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.

- ii. Type of instruction needs to be indicated in CIM.
- DMC 573 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
 - ii. Type of instruction needs to be indicated in CIM.
- DMC 574 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
 - ii. Type of instruction needs to be indicated in CIM.
- DMC 580 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
 - ii. Type of instruction needs to be indicated in CIM.
- DMC 660 – Pass Pending
 - i. Drop or update prerequisites and type of instruction.
 - ii. Type of instruction needs to be indicated in CIM.
- DSCI 301 – Pass
- DSGN 480 – Pass
- ECON 331 – Pass
- ECON 411 – Pass
- ECON 421 – Pass
- ECON 425 – Pass
- ECON 441 – Pass
- ECON 445 – Pass
- ECON 451 – Pass
- ECON 454 – Pass
- ECON 461 – Pass
- ECON 462 – Pass Pending
 - i. Changes to prerequisites.
 - ii. Clarify attendance policy.
- ECON 471 – Pass
- ECON 481 – Pass
- EE 480S – Pass Pending
 - i. Identical to CSEE 480.
 - ii. Wrong syllabus uploaded.
- EE 481S – Pass Pending
 - i. Identical to CSEE 480.
 - ii. Wrong syllabus uploaded.
- IENG 220L – Pass Pending
 - i. Midterm grade.
 - ii. Assignment descriptions.
 - iii. Edit LOs.
- IMC 410 – Pass Pending
 - i. Midterm grade.
 - ii. Final project description.
- IMC 511 – Rollback

- i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
- IMC 513 – Rollback
 - i. Edit name from “IMC IMC 513” to “IMC 513”.
 - ii. Indicate if this is a summer course.
 - iii. Issues with course access.
 - iv. Double-check prerequisites.
 - v. Edit class civility statement.
 - vi. Clarify point allotment discrepancy between discussion posts and response posts.
 - vii. IMC 440?
 - viii. Office location not on campus.
- IMC 515 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
 - xi. Lack of detail on writing assignments.
- IMC 518 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.

- xi. Lack of detail on midterm project.
- IMC 519 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
- IMC 521 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
 - xi. LOs 1 may need revision
- IMC 522 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
 - xi. LOs 1 and 4 may need revision
- IMC 524 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.

- vii. Add final project description.
- viii. Add attendance policy.
- ix. Double-check prerequisites.
- x. Office location not on campus.
- xi. LOs 3 may need revision.
- IMC 525 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
- IMC 527 – Rollback
 - i. Indicate type of instruction.
 - ii. Indicate if this is a summer course
 - iii. Is this enough for a 3 CR course?
 - iv. Improve ELOs.
 - v. PLOs are unclear.
 - vi. Edit class civility statement.
 - vii. Add final project description.
 - viii. Add attendance policy.
 - ix. Double-check prerequisites.
 - x. Office location not on campus.
 - xi. LOs 4 may need revision.
- IMC 528 – Rollback
 - i. Is this enough for 3 CR?
 - ii. PR 610 or 410. Is 410 sufficient for grad level?
 - iii. Change ELO 1 from “understand” to “identify” or “explore”.
 - iv. Office location is not on campus.
 - v. Personal attack policy?
 - vi. Case study needs description.
 - vii. Writing assignments need description.
- IMC 529 – Rollback
 - i. PLO doesn’t match
 - ii. Is this enough for 3 CR?
 - iii. PR 610 or 410. Is 410 sufficient for grad level?
 - iv. Change ELO 1 from “understand” to “identify” or “explore”.
 - v. Office location is not on campus.
 - vi. Personal attack policy?

- vii. Case study needs description.
- viii. Writing assignments need description.
- IMC 531 – Rollback
 - i. Is this enough for 3 CR?
 - ii. PR 610 or 410. Is 410 sufficient for grad level?
 - iii. Change ELO 1 from “understand” to “identify” or “explore”.
 - iv. Office location is not on campus.
 - v. Personal attack policy?
 - vi. Case study needs description.
 - vii. Writing assignments need description.
- IMC 534 – Rollback
 - i. Is this enough for 3 CR?
 - ii. PR 610 or 410. Is 410 sufficient for grad level?
 - iii. Change ELO 1 from “understand” to “identify” or “explore”.
 - iv. Office location is not on campus.
 - v. Personal attack policy?
 - vi. Case study needs description.
 - vii. Writing assignments need description.
- IMC 535
 - i. Edit ELO 3.
 - ii. Is this enough for 3 CR?
 - iii. PR 610 or 410. Is 410 sufficient for grad level?
 - iv. Change ELO 1 from “understand” to “identify” or “explore”.
 - v. Office location is not on campus.
 - vi. Personal attack policy?
 - vii. Case study needs description.
 - viii. Writing assignments need description.
- IMC 541 – Rollback
 - i. Is this enough for 3 CR?
 - ii. PR 610 or 410. Is 410 sufficient for grad level?
 - iii. Change ELO 1 from “understand” to “identify” or “explore”.
 - iv. Office location is not on campus.
 - v. Personal attack policy?
 - vi. Case study needs description.
 - vii. Writing assignments need description.
- IMC 542 – Rollback
 - i. Edit ELO 2.
 - ii. Is this enough for 3 CR?
 - iii. PR 610 or 410. Is 410 sufficient for grad level?
 - iv. Change ELO 1 from “understand” to “identify” or “explore”.
 - v. Office location is not on campus.
 - vi. Personal attack policy?
 - vii. Case study needs description.

- viii. Writing assignments need description.
- IMC 543 – Rollback
 - i. Edit ELO 1-3
 - ii. Is this enough for 3 CR?
 - iii. PR 610 or 410. Is 410 sufficient for grad level?
 - iv. Change ELO 1 from “understand” to “identify” or “explore”.
 - v. Office location is not on campus.
 - vi. Personal attack policy?
 - vii. Case study needs description.
 - viii. Writing assignments need description.
- IMC 547 – Rollback
 - i. Is this enough for 3 CR?
 - ii. PR 610 or 410. Is 410 sufficient for grad level?
 - iii. Change ELO 1 from “understand” to “identify” or “explore”.
 - iv. Office location is not on campus.
 - v. Personal attack policy?
 - vi. Case study needs description.
 - vii. Writing assignments need description.
- IMC 640 – Rollback
 - i. Is this enough for 3 CR?
 - ii. PR 610 or 410. Is 410 sufficient for grad level?
 - iii. Change ELO 1 from “understand” to “identify” or “explore”.
 - iv. Office location is not on campus.
 - v. Personal attack policy?
 - vi. Case study needs description.
 - vii. Writing assignments need description.
 - viii. Edit ELO 4-5.
 - ix. Why is 600 level course the intro?
- MAE 211L – Pass Pending
 - i. Decouple.
 - ii. Edits LO 1-3.
 - iii. Clarify mini labs in grading scale.
- MAE 411L – Pass Pending
 - i. Decouple.
 - ii. Clarify attendance policy.
 - iii. Midterm grade.
- MAE 434L – Pass Pending
 - i. Decouple.
 - ii. Clarify attendance policy.
 - iii. Midterm grade.
- MAE 456L – Pass Pending
 - i. Decouple.
 - ii. Clarify lab rules.

- iii. Midterm grade.
 - iv. Timeline.
- MAE 534L – Pass Pending
 - i. Update attendance policy.
- MAE 648L – Pass Pending
 - i. Edit the grading scale.
- MAE 656L – Pass
- MAE 663L – Pass
- MINE 201L – Pass Pending
 - i. Decouple.
 - ii. Clarify grading policy.
 - iii. Midterm grade.
- MINE 411L – Pass Pending
 - i. Decouple.
 - ii. Clarify grading policy.
 - iii. Midterm grade.
- MINE 427L – Pass Pending
 - i. Decouple.
 - ii. Clarify grading policy.
 - iii. Midterm grade.
- NRSC 485 L – Pass Pending
 - i. Verify prerequisite within 12 months of graduation.
 - ii. Discrepancy of title in syllabus.
 - iii. Verify attendance policy.
 - iv. Change from 320 to 485L.
 - v. Update prerequisite to C- in BIOL 348.
- OEHS 725 – Pass Pending
 - i. Verify CR.
 - ii. Reformat.
 - iii. Add grade requirement of D- to prerequisites.
- ORGL 310 – Pass Pending
 - i. Clarify midterm grade
 - ii. Remove prerequisites.
- ORGL 320 – Pass Pending
 - i. Clarify midterm grade
 - ii. Remove prerequisites.
- ORGL 420 – Pass
- PASS 339 – Pass Pending
 - i. Remove prerequisites.
 - ii. Midterm grade.
- PNGE 415L – Pass
- PNGE 470L – Pass
- SOWK 151 – Pass

Chair Ogden adjourned the meeting at [time] to reconvene on January 9, 2023.

Corey Hunt
Faculty Senate Office Administrator