

Minutes  
Faculty Senate Executive Committee  
President's Conference Room, Stewart Hall  
May 21, 2007

1. Chair Parviz Famouri called the meeting to order at 3:00 p.m. in the President's Conference Room, Stewart Hall.

Members present:

Bergner, G.	Famouri, P.	Kite, S.	McDiarmid, M.
Branch, D.	Hardesty, D.	Kleist, V.	Nutter, R.
Butcher, F.	Jackowitz, A.	Lang, G.	Strife, M.
Clark, N.	Kershner, R.	Lastinger, M.	Torsney, C.

Members absent:

Dean, R.	Robbins, J.	Wilson, C.
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Guests:

Angeletti, B.	Bowen, E. (DP)	Saurborn, L.
Bilgesu, I.	Fulks, T. (DA)	Tauger, M.

2. President Hardesty asked that we give formal input to himself or Robin Yorty from Events Management on the commencement exercises. The information thus far is anecdotal. Based on the RSVPs received and the fact that additional meals were requested from catering, participation rates in colleges of people coming to get their degrees went up dramatically. All the feed-back received from parents of students is that they want their graduate's name called, shake hands, and get a picture taken as they walk across the stage. President Hardesty attended four graduations and two convocations. The Provost attended five graduations and one convocation. The average number of family members attending B&E's ceremony was 11. One graduate in the Law School had 22 members attending. Professor Latinger asked if we had calculated the economic impact of the weekend on the community and cost to the university. The President couldn't give information about direct impact compared to last year since hotels are full anyway, although it is possible that hotels in surrounding towns benefited. Dr. Butcher confirmed that the Health Sciences Ceremonies ended up being less expensive because of consolidation. Everyone was surprised at how smoothly things went.
3. It was moved and duly seconded to approve the minutes from the April 23, 2007 meeting. Motion carried. The Faculty Senate minutes for the May 14, 2007 meeting were reviewed; item 10, line 7, revise "change the process" to "change the outcome of the process", and on line 11 delete "with" and change "constructive" to "constructively".
4. Chair Famouri said that he thought things went well at the May 14 Faculty Senate meeting. There was a lot of discussion. The vote of no confidence in the process (33-29-4) was very close. He feels that faculty members are disappointed and that's how they sent their message of disappointment and frustration. A task form will be formed to review the shared governance between faculty, administration, and the Board of Governors. This is an item on today's agenda.
5. Professor Bergner, Chair, Curriculum Committee, moved for approval of the following Curriculum Committee reports:

Annex I, New Courses and Course Changes. Motion carried.  
Annex II, Request for 3 new prefixes for B&E. Motion carried.  
Annex III, Management Curriculum Recommendations. Motion carried.  
Annex IV, 2 Capstone Requests. Motion carried.  
Annex V, Proposal for New Major in Design Studies. Motion carried.

Professor Bergner moved, and it was duly seconded to accept Annex VI, Curriculum Committee's 2006-2007 Annual Report and Annex VII, Committee Goals for 2007-2008. The goals from last year were sent by mistake. Professor Bergner will make sure the correct goals are circulated by email. Motion carried.

Annex VIII, the Alteration Report was presented for information.

Professor Bergner was asked about the incredible increase in the committee's workload. She sees a push by the university to develop new programs, curricula, majors and degree programs. All departments are going in that direction. Associate Provost Torsney reminded us that Tech will be coming on as a fully integrated unit so their programs may need to come through our Curriculum Committee. The increased pace is not letting up, based on the courses that have been submitted in the last month. Faculty Secretary will compose a letter of thanks to the members of the Curriculum Committee for all the hard work put into this committee. The chair will sign the letter.

6. Professor Kite, Chair, General Education Oversight Committee, moved for approval of a GEC Actions report listed in Annex IX. It was duly seconded. Motion carried.

Professor Kite moved, and it was duly seconded to accept Annex X, General Education Oversight Committee's 2006-2007 Annual Report and Annex XI, Committee Goals for 2007-2008. Motion carried.

Faculty Secretary will compose a letter of thanks to the GECCO Committee for all the hard work put into this committee. The chair will sign the letter.

7. Student Instruction Committee Chair Tauger discussed points on grading. Professor Clark moved and it was seconded that "There is a letter, or letters, designated as a mid-grade, between S and U, that does not count in the computation of the G.P.A. and that the Senate Executive Committee consult with the administration on the way in which this can most readily be implemented so that it doesn't cause disruptions in grades." Motion carried. The committee suggested meeting with Associate Provost Russ Dean on the issue of plus-minus grading. This issue will be brought back to the Executive Committee at a later date.
8. Student Instruction Committee Chair Tauger discussed a Policy regarding exams during the last week of classes as described in Annex XIII. Professor Tauger moved, and it was duly seconded to approve a revised policy, which Professor Tauger will amend. . Motion carried.
9. It was moved, and duly seconded to accept the following committee reports:

Annex XIV, Faculty Welfare Committee's 2006-2007 Annual Report and Committee Goals for 2007-2008. Motion carried.

Annex XV, Student Evaluation of Instruction Committee's 2006-2007 Annual Report and Committee Goals for 2007-2008. Motion carried.

Annex XVI, Research and Scholarship Committee's 2006-2007 Annual Report and Committee Goals for 2007-2008. Motion carried.

Annex XVII, Committee on Committees, Membership & Constituencies 2006-2007 Annual Report and Committee Goals for 2007-2008. Motion carried.

10. Annex XVIII, Faculty Senate Committee Members for 2007 2008 was not available.
11. A Task Force on Faculty Shared Governance was formed to increase communication and representation of faculty in various administrative bodies and the Board of Governors. The committee will be composed of five faculty, two administrators, two members from the Board of Governors, and one member-at-large (HEPC). Chair Famouri will draft a charge for the Task Force and forward it to the Executive Committee members for comment. Chair-elect Virginia Kleist will chair the Task Force; several names were mentioned, which she will contact regarding becoming a member of the Task Force.
12. Chair Famouri will serve as Graduate Council Representative.
13. Barbara Angeletti and Lisa Saurborn, of Facilities Management, made a presentation on a campus-wide green campaign, called WE CAN, that will be officially kicked off in August. Their target is a campus-wide energy conservation and awareness program. Faculty, staff and students will all be involved. Ms. Angeletti and Ms. Saurborn will make their presentation to the Faculty Senate in September. Chair Famouri moved, and it was duly seconded, to support this initiative. Motion carried.
14. Professor Gwen Bergner reported that there was miscommunication between the FS Curriculum Committee and Associate Provost Cheryl Torsney's office. In December 2006 an audit at Admission and Records found 70 courses had been taught more than three times. Suzy Slaughter (A&R) sent letters to faculty saying that they needed to make an application for a new course approval to the Curriculum Committee or their courses couldn't be taught anymore. Because this meant an additional increase in the number of courses the Curriculum Committee would need to deal with, Associate Provost Cheryl Torsney proposed that these courses have a fast-track approval. Many were already in the curriculum and had been taught as parts of various curricular degree programs, including independently accredited programs. They were then placed on the alteration report and viewed as an alteration. Because the Curriculum Committee was not sent the list of 70 courses, other courses submitted to the committee that had been taught more than three times also received fast track approval. It was decided that courses that have been taught more than three times will not have to go through Curriculum Committee approval this time only. This amnesty ends August 1, 2007. Courses submitted to and approved by the assistant or associate dean of a college/school will be sent directly to AP Torsney's office before being sent the Curriculum Committee for the alteration report.
15. The 2007-08 Faculty Senate Executive Committee slate of candidates were presented in Annex XIX. Ballots have been mailed to senators and the new committee will be announced at the June Faculty Senate meeting. Professor Nutter questioned whether nominations should be taken from the Senate floor. Chair Famouri will research this and get back to him.
16. Professor Dallas Branch, Physical Education, questioned the appropriateness of a college dean appointing a faculty person to serve as senator to represent their constituency when no faculty is willing to stand for election, as was the case in the School of Physical Education. It was determined that since the faculty did not elect the appointed faculty person, that person, in fact, is

ineligible to serve. If the school wants, it may hold a proper, balloted election in August. Faculty Secretary Strife will notify the school.

17. Professor Lastinger said that parking fee increases were not part of the Transportation Plan, but as part of financial and budgetary needs as assessed by those in Parking. This issue will be addressed further at the August Executive meeting.
18. Annex XX, Learning and Academic Achievement at WVU, will be forwarded to the Student Instruction Committee for their review and recommendation.
19. The meeting adjourned at 5:58 p.m. to reconvene on Monday, August 27, 2007.

Mary Strife, Faculty Secretary