

Minutes
Faculty Senate Executive Committee
May 19, 2014

1. Chair DiBartolomeo called the meeting to order at 3:00 p.m. in the Bluestone Room, Mountainlair.

Members Present:

Bastress, R.	Elmore, S.	Orlikoff, J.	Weihman, L.
Bilgesu, I.	Griffith, R.	Perna, N.	Woloshuk, J.
Cottrell, L.	Mays, M.	Polak, J.	
DiBartolomeo, L.	Nutter, R.	Stolzenberg, A.	

Members Absent:

Butcher, F.	Kleist, V.	Wheatly, M.
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Guests:

Ameri, S.	Dean, R.	Lang, A. (DP)	Walls, M.
Billings, H.	Grushecky, S.	Petty, T.	Wilson, C.
Bryner, R.	Harner, J.	Sperow, M.	
Clark, N.	Jackowitz, A.	Stump, J. (NIS)	

2. Chair DiBartolomeo moved for approval of the minutes from the April 28, 2014 meeting.
Motion carried.
3. Chair DiBartolomeo apologized that the Faculty Senate was hurried out of the Erickson Alumni Center during its May 12th meeting so the staff could set up for its next event. The Chair will send a letter to the director stating her frustrations about this scheduling problem and state that a reminder about the time concern would have helped to adjust the agenda accordingly.

The Chair said Ken Gray, Vice-President of Student Affairs, is retiring from WVU, so she asked if someone on the Executive Committee would write a “resolution” so it could be presented to him at the June 9, 2014 Faculty Senate meeting.

The Chair thanked the Executive Committee members for their cooperation, patience, hard work, and thoughtful consideration of the many issues that have come forth this year. She also thanked them for their dedicated efforts toward shared governance. She has enjoyed serving as the Faculty Senate Chair for the 2013-14 academic year. Many changes have taken place, including starting the year with one president and ending with another. Other major changes include the implementation of the new on-line Curriculum Inventory Management system (CIM) and the newly approved changes to the University’s General Education program. The Chair thanked Professors Perna and Weihman for their help in streamlining the online process.

4. President Gee thanked Chair DiBartolomeo for a job well done as Chair of the Faculty Senate and for her excellent leadership and coordination. He said the position of Faculty Senate Chair is very time consuming, especially this year with its many changes.

The President discussed the following issues:

- Admissions has increased for undergraduate students and there is a strong enrollment for graduate and professional levels.
 - Commencement was like running a marathon.
 - He continues to visit all 55 counties in West Virginia. These visits have shown that it is important to resolve some of the “schisms” that have taken place over the years between southern and northern West Virginia by creating better pathway programs for the high school students to attend WVU.
5. Nick Perna, Chair, Senate Curriculum Committee, moved for approval of the following reports:
Annex I, New Courses Report. Motion carried.
Annex II, Course Changes Report. Motion carried.
Annex III, Curriculum Changes for the Information Systems program for WVU-Tech. Motion carried.
Annex IV, B.S. Degree and Major for Energy Land Management. Motion carried.
Annex V, Bachelor of Fine Arts (BFA) in Musical Theatre. Motion carried.
Annex VI, Alterations Report. Motion carried with two minor word corrections.
 6. Lisa Weihman, Chair, General Education Curriculum Oversight Committee, moved for approval of the following reports:
Annex VII, GEC Actions. Motion carried.
Annex VIII, GEC Audits. Accepted.
 7. Professor Weihman distributed the General Education Oversight Committee 2013-14 Final Report. She will revise the report by outlining the new General Education Requirements (GER) that were approved by the Faculty Senate on May 12, 2014. Accepted.

The regional campuses still need to be connected to the CIM on-line system. The University Registrar’s Office will continue to work with them until they are on-line.

The response rate to audit requests was discussed. Some of the courses for which no response to the audit was submitted may be inactive. The registrar’s office will identify a list of courses that have been inactive for 5 or more years. These may be dropped from the catalog. Professor Elmore, WVU-Tech, said before courses are dropped from the main campus, it would be helpful for the regional campuses to be aware of the drops in case they are still teaching any of the courses. It was recommended that the regional

campuses receive a “drop list” before courses are officially dropped by the Registrar’s Office.

It was recommended that the GEC “audit process” be discussed during the development of the new general education curriculum to see if changes could be made that would help in the efficiency of the process. It was also suggested that a structure be put in place that would give course originators and departments more responsibility in making sure course applications and syllabi are accurate and up-to-date before they are submitted in CIM.

8. Sam Ameri, Chair, Faculty Welfare Committee, submitted Annex IX, the 2013-14 Committee Report and 2014-15 Goals. Accepted.

Professor Ameri requested that administration look at possibilities of providing transportation to students who have to walk to their vehicles after evening classes have ended, especially at the Coliseum lots. Associate Provost Russ Dean said he will talk with Narvel Weese about transportation possibilities.

9. Associate Provost Dean, member of the Library Committee, submitted Annex X, the 2013-14 Committee Report and 2014-15 Goals. Accepted.
10. Mark Sperow, Chair, Research and Scholarship Committee, submitted Annex XI, the 2013-14 Committee Report and 2014-15 Goals. Accepted.
11. Art Jackowitz, Chair, Committee of Retired Faculty, submitted Annex XII, the 2013-14 Committee Report and 2014-15 Goals. Accepted. He distributed a handout from the West Virginia University Retirees Association. It will be forwarded to the Faculty Senate.
12. Randy Bryner, Chair, Service Committee, submitted Annex XIII, the 2013-14 Committee Report and 2014-15 Goals. Accepted.
13. Jim Harner, Chair, Student Evaluation of Instruction Committee, submitted Annex XIV, the 2013-14 Committee Report and 2014-15 Goals. Professor Harner said at the June 9th Faculty Senate meeting he will make a motion to amend the report and request the current SEI form be revised. Professor Harner will change the wording about this motion from “for approval” to “for acceptance” in his Committee report. Accepted.
14. Heather Billings, Chair, Student Instruction Committee, submitted Annex XV, the 2013-14 Committee Report and 2014-15 Goals. Accepted.
15. Professor Billings submitted Annex XVI, Proposed Changes to the Faculty Handbook. She withdrew the proposal to allow for continued discussion to take place in the fall concerning the attendance policy.

16. The Student Rights and Responsibilities Committee Report for 2013-14 and Goals 2014-15 were submitted as Annex XVII. Accepted.
17. Robert Griffith distributed a draft of the Committee on Committees report. He said two committees still need to be fully populated. The report will be finalized before it is submitted to the Faculty Senate.

Professor Griffith reported the Student Evaluation of Instruction Committee merged with the Student Instruction Committee.

The constituency analysis that determines how many representatives there should be for each college/school will be reviewed in the fall.

The Perley Isaac Reed School of Journalism was changed to the Reed College of Media.

18. Roy Nutter, Advisory Council of Faculty representative, reported on the following issues:
 - The Legislature has been called into interim session.
 - An agenda was submitted for the May 20th LOCEA meeting. A resolution for SB 330 is on the agenda again. Professor Elmore and Associate Provost Dean will attend the LOCEA meeting to represent WVU.
19. Robert Griffith, Board of Governors representative, said the BOG will meet at Jackson's Mill on June 5, 2014.
20. The meeting adjourned at 4:15 p.m. to reconvene on Monday, August 25, 2014.

Barbara Dunn, Faculty Senate Office