

**ACADEMIC
AFFAIRS**

**Provost's Office Review of
Academic Support Units**

June 5, 2023

INCLUDED UNITS

- ADVANCE
- Career Services
- Center for Veterans, Military and Family Programs
- CLASS
- Community-based Testing Center
- Honors College
- Institutional Research
- Libraries
- LGBTQ+ Center
- Office of Accessibility Services
- Office of Global Affairs
- Office of Graduate Education and Life
- Registrar
- Smith Outdoor Economic Development Collaborative
- STEM Center
- Teaching and Learning Commons
- University Testing Center
- Women's Resource Center
- WVU Online
- WVU Press

DATA POINTS AND SOURCES

- Self-study surveys
- Stakeholder surveys (faculty, staff and students)
- Organizational charts (where available)
- Job descriptions
- Personnel rosters
- Operating budgets
- Follow-up interviews (where needed)

EVALUATION RUBRIC

	Exceeds	Meets	Does Not Meet
Strategic Alignment	Provides robust examples of objectives and services that align to strategic priorities	Provides sufficient evidence of alignment	Does not clearly explain alignment
Evidence Base / Data Utilization	Uses multiple kinds of evidence to measure success and provides evidence of a strong data culture within the unit	Provides data points to support the measurement of the majority of objectives and services	Provides data points sparingly
Revenue Generation / Student Success	Generates external revenue (grants, fees, etc.) to cover a portion of operations	Has compelling evidence of contributing to indirect revenue through student success, institutional effectiveness	Does not generate direct revenue and has no accurate evidence of indirect revenue generation
Effectiveness of Operations	Clearly allocates resources towards highest priority objectives and services, clearly recognizes external opportunities and challenges	Demonstrates some evidence of aligning resources towards highest priority objectives and services, has an idea of external opportunities and challenges	Resource allocation decisions are loosely aligned to unit priorities, does not recognize external opportunities and challenges
Budget Reductions	Provides thoughtful and accurate response to budget and resource-related questions, shows a willingness to reduce operations	Provides clear, if not totally complete, responses to budget and resource-related questions	Budget and resource-related responses lack evidence or clarity
Collaborative Spirit	Offers multiple creative ways to engage with other units to improve service	Offers some ways to engage with other units to improve service	Offers only one way to engage with other units to improve service

POSSIBLE OUTCOMES

- Continue at current level of activity and/or staffing
- Reduce level of activity and/or staffing
- Revise mission
- Consolidate/combine in part or whole with another unit
- Discontinue unit

TIMELINE

- May 31st Self-study surveys and stakeholder surveys due
- June 2nd Stakeholder survey summary due from rpk
- June 3rd-12th ASU data reviewed with additional data collection as needed
- June 13th Preliminary recommendations made and forwarded to Provost
- June 13th - July 20th Detailed work continues on reductions, revisions and consolidations/combinations for select ASUs
- Late July Final recommendations presented to Board of Governors
- August 1st ASUs are informed of decisions