

Minutes  
Faculty Senate Executive Committee  
Monday, October 28, 2013

1. Chair Lisa DiBartolomeo called the meeting to order at 3:00 p.m. in 802 Allen Hall.

Members Present:

Bilgesu, I.	Griffith, R.	Orlikoff, J.	Weihman, L.
Cottrell, L.	Kleist, V.	Perna, N.	Woloshuk, J.
DiBartolomeo, L.	Mays, M.	Polak, J.	
Elmore, S.	Nutter, R.	Stolzenberg, A.	

Members Absent:

Bastress, R.	Butcher, F.	Clements, J.	Wheatly, M.
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Guests:

Dean, R.	Lang, A. (DA)	Stump, J. (NIS)	Wilson, C.
Harner, J.	Robinson, S.		

2. Chair DiBartolomeo moved for approval of the minutes from the September 23, 2013 meeting. Motion carried.
3. Senior Associate Provost Russ Dean reported the following:
  - The Dean of Libraries search is underway. The committee, chaired by Dean Bob Jones, has selected 10 candidates for airport interviews in mid-November. They hope to have candidates on campus in early December.
  - The committee conducting Steve Robinson's 5-year review should complete its work with the next 4 to 6 weeks.
  - The search is just about to launch for the Director of Graduate Admissions and Recruitment.
4. Chair DiBartolomeo reported the following:
  - Enrollment is up more than 10% at WVU-Tech. Fall enrollment is 1222 students from 28 states and 23 countries.
  - She recognized Margie Phillips for being named Human Resources Professional of the Year by the West Virginia Chamber of Commerce.
  - She and Alan Stolzenberg have been looking at ways to cut Senate costs. They are exploring alternatives to teleconferencing, which costs \$800-900 per meeting.
  - A trip to Potomac State College is scheduled for Friday, November 1. She, Jennifer Orlikoff, Bob Griffith, and Roy Nutter will be accompanied by Lisa Martin from Staff Council and Ryan Campione from SGA.
  - The use of Qualtrics for voting on proposed changes to the faculty constitution has exposed the lack of a clear definition of faculty assembly membership, voting rights, and eligibility to serve as a Senator. A motion was made and duly seconded to establish a special committee to review membership qualifications for the faculty assembly. Motion carried.

- She asked Alan Stolzenberg to provide the following update on voting for proposed changes to the faculty constitution. Qualtrics is a survey instrument licensed by the University. In order to make use of the software, we needed a list of faculty email addresses. HR was able to provide such a list based off of personnel records and job titles. 2240 ballots were sent on October 14, and reminder emails were sent to those who had not yet voted. The amendment passed.
  - She, Roy Nutter, Bob Griffith, and Jennifer Orlikoff traveled to Sutton on October 18 to meet with their counterparts from Marshall University. Topics of discussion included Senate Bill 330, salary, budget cuts, travel budgets, PEIA, administrative transparency, and shared governance.
  - The SB 330 informational forum was held on October 21. A video recording of the forum may be seen at <http://youtu.be/YDFE6VEFBLQ>.
  - She and Bob Griffith attended the Staff Council meeting on October 16.
  - Bob Griffith attended the Advisory Council of Classified Employees meeting. The Vice Chancellor for Human Resources, Mark Toor, addressed the group.
  - At Ryan Campione's request, she attended the SGA meeting to answer questions regarding SB 330.
5. Nick Perna, Chair, Senate Curriculum Committee, moved for approval of the following reports:
- Annex I, New Courses and Course Changes. After four courses were pulled from the report for further action, the motion carried.
  - Annex II, Curriculum Changes for the Civil Engineering Program at WVU-Tech. Pulled for further action.
  - Annex III, Curriculum Changes for the BS in Information Services at WVU-Tech. Pulled for further action.
  - Annex IV, Curriculum Changes for the BS in Environmental and Natural Resource Economics. Motion carried.
  - Annex V, Capstone Request for HN&F 401. Motion carried.
  - Annex VI, Curriculum Changes for Wood Science and Technology. Motion carried pending minor changes by the department.
  - Annex VII, Degree Proposal for Hospitality and Tourism Management. Motion carried.
  - Annex VIII, Curriculum Changes for Mathematics at WVU-Tech. Motion carried.
  - Annex IX, Monthly Alterations Report. Accepted.
6. Lisa Weihman, Chair, General Education Curriculum Oversight Committee, moved for approval of the following reports:
- Annex X, GEC Actions. Motion carried.
  - Annex XI, GEC Audits. Accepted.
7. Roy Nutter, ACF Representative, reported that he and Jennifer Orlikoff attended an SB 330 forum sponsored by Bridgemont Community and Technical College, WVU-Tech, and ACF. In attendance were Carolyn Long, President Robin Capehart from West

Liberty University, and Mark Toor. A video recording of the forum may be seen at [wvacf.org](http://wvacf.org).

8. Robert Griffith, BOG Representative, reported that the Board of Governors will meet November 7-8. The Board of Governors will visit the School of Dentistry on November 7. He and Lisa will present the faculty constituency report at 4:00 p.m. on November 7 in the Fukushima auditorium.

9. Executive Session

A motion was made and duly seconded that the Executive Committee move into Executive Session under West Virginia Code § 6-9A-4 under 2b to discuss a matter relating to personnel. Motion carried. Following the conclusion of Executive Session, the Committee reconvened into regular session.

10. New Business

The following motion was made and duly seconded: Given that the University's P & T document represents teaching, service, and research missions and that it contributes significantly to faculty welfare, we move that the Faculty Welfare Committee, Research & Scholarship Committee, Student Evaluation of Instruction Committee, Service Committee, and Student Instruction Committee be given the opportunity to review the draft document and provide their input by Monday, December 2. Motion carried.

11. The meeting adjourned at 5:07 p.m. to reconvene on Monday, November 18, 2013.

Judy Hamilton  
Office Administrator