

Minutes
Faculty Senate Executive Committee
Monday, February 22, 2010

1. Chair Nigel Clark called the meeting to order at 3:00 p.m. in the Bluestone Room, Mountainlair.

Members Present:

Atkins, C.	Cottrell, L.	McDiarmid, M.	Stolzenberg, A.
Bilgesu, I	Jackowitz, A.	Nutter, R.	Wheatly, M.
Boyles, J.	Kirby, B.	Olson, K.	
Clark, N.	Kleist, V	Perone, M.	

Members Absent:

Clements, J.	Strife, M.
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Guests:

Cumming, J.	Dean, R.	Dooley, E.	Lastinger, M.
Griffith, R.	Kite, S.	Robinson, S.	Shaner, C. (DP)
Shay Maunz, (DA)			

2. Chair Clark revised today's agenda to include an Executive Session before New Business so a procedure can be developed for selecting members to the Strategic Planning Council.
3. Provost Wheatly said discussions have taken place about the strategic plan, and the group will end with a retreat on Friday, so written documentation can be ready on Monday. She asked for input on a proposed methodology that will be used to compile the next strategic plan. The last strategic plan was prepared by the provost's office in Academic Affairs, but President Clements envisions moving together with one voice for one WVU to include the regional campuses and the Health Sciences Center. The Provost said planning has been going well with a partnership between the Faculty Senate and upward administration, so the paradigm will embark upon a broader planning process. An annual report will be prepared for 2010 to measure how far we have come and to celebrate all that has been accomplished before gearing up for 2011.

President Clements, Provost Wheatly and Chancellor Colenda will drive the strategic planning exercises, and several meetings have been held. The Provost proposed a "methodology," and she discussed ways to funnel the many opportunities that are available. She said students were part of the focus for the Hardesty administration, and President Clements will continue to build upon that focus, but he will broaden the scope to look outward to West Virginia as a whole and to include the nation and the world.

She said before the strategic plan can be prepared, information needs to be gathered via data and other venues like listening to people's comments, concerns and suggestions. Structures and systems will be revisited, and in the near future, a task force will be implemented.

The Provost discussed a “think tank” which includes getting people that have a spectrum of thinking big like presidents of other universities, successful industry individuals, leadership of health organizations, outstanding alumni, etc. All inputs will impart into the “brain” of the organization, which will be the Strategic Planning Council. The Council membership will be broad to include the main campus, Health Sciences Center, regional campuses, faculty, students, staff, alumni, etc. In addition to implementing the Strategic Planning Council, workgroups will work on bench marks so WVU can move ahead in the area of research by using goals and objectives. A list of constituents was distributed for review.

The Provost said the Strategic Planning Council will tentatively be implemented in March/April of this year. In April/May the integration will take place, and summer will include articulation and looking at goals and workgroups. In October, when the President gives the University Address, the Strategic Planning process will be well underway. The fall semester will be a time to have “campus awareness” of the goals, and as 2010 ends, there will be a seamless transition into the next decade.

4. Chair Clark said faculty need to look at existing data to see what the future holds; he said we cannot lose sight of the land grant mission. Approximately 25 people will be selected to work on the Strategic Planning Council, and he asked the members to send him any recommendations via electronic mail.

The Chair said the Legislature is in session, and he encouraged members to look at the Bills that impact faculty, especially SB480, which relates to personnel, salary and decision-making.

The Faculty Senate did not meet in February because the University was closed due to the State of Emergency, bad weather conditions and power outages. Danny Camden, Jr., Narvel Weese and Sara Bishop will speak at the March 8th Faculty Senate meeting.

5. It was moved and duly seconded to approve the minutes from the January 25th meeting. Motion carried.

6. Professor Bilgesu moved for approval of the following Curriculum Committee reports:

Annex I, New Courses and Course Changes. The report was approved pass-pending clarification of the course number for ART 335. Motion carried.

Annex II, Modifications to the Printing Management +2 Program. Motion carried.

7. Professor Kirby moved for approval of Annex III, GEC Actions. Motion carried. The GEC Audits listed in Annex IV were presented for information.

8. Chair Clark led a discussion concerning proposed changes to SEI questions that was submitted by the Student Evaluation of Instruction Committee. The proposed questions were reviewed, and it was decided that Chair Clark contact SEI Chair, Professor Urbanski, to

recommend he speak with Associate Provost C.B. Wilson about the changes to the questions. The Committee requested the proposal be revised and resubmitted at a later date.

9. Associate Provost Dooley distributed the 2011-2012 and 2012-2013 academic calendars. She recommended a mid-recess be given to students before the Thanksgiving break. The Committee discussed the request, and Provost Dean recommended a working group be formed from various divisions, including the Student Government, to examine the possibility of having a mid-break. The Chair will announce to the Faculty Senate that a working group is being formed to look at the possibilities of having this additional break. It was moved and duly seconded to approve the 2011-2012 calendar. Motion carried.
10. The Chair led a discussion about harmonizing processes with the divisional campuses. Members said course offerings are not always consistent between WVU and the regional campuses. Associate Provost Dooley said discussions need to take place between WVU and the regional campuses so everyone is aware of curriculum issues. Chair Clark will consult with Professor's Bilgesu, Curriculum Committee Chair, and Kirby, General Education Committee Chair, to request a working group be formed to include representatives from the regional campuses to discuss this issue.
11. Chair Clark described the election process for the Faculty Senate chair-elect. He said two candidates, Marjorie McDiarmid and Lesley Cottrell, have volunteered for this position. The Chair will announce the volunteers at the March Faculty Senate meeting and ask if there are nominations from the floor. In April, the candidates will give a brief statement and the election will take place.
12. Professor Roy Nutter, ACF representative, said last Friday he and Chair Clark attended ACF meetings in Charleston to meet with various senators and delegates. He said Senate Bill 480 is evolving by the hour, and it includes several things including a staff classification/compensation policy, which limits the percentage of unclassified employees to 15% total for classified and non-classified. Professor Nutter discussed several Bills from his ACF handout.
13. Chair Clark dismissed for Executive Session.
14. The following motion was made to set procedure for selecting members for the planning council:

Because of the tight turn around time for these appointments, the Executive Committee adopts the following procedure to ensure the greatest possible participation in this important effort.

1. The Senate Chairman should consult with the Provost to determine which positions on the Council are best filled by members of the faculty.

2. The Senate Chairman and Chair-elect should consult with suitable persons and information sources across the University to identify recognized leaders within the faculty in teaching, research and service who may be able to make substantial contributions to this planning effort.
3. All members of the executive committee will identify faculty members from across the University who represent all constituencies to participate in this process.

The motion passed unanimously.

15. New Business

Chair-elect Stolzenberg said he tracked down several colleges to see what they wanted to do about dropping courses. He said one more department needs to contact him, but if he does not hear from that department by tomorrow, the list will go as it stands and courses can be revived at a later date. The list will be submitted to the University Registrar's Office so if courses need to be revived, it can be done at a later time.

Chair-elect Stolzenberg said he met with Anita Mayer and Associate Provost Dooley to discuss ways the general education curriculum could be assessed. He said it was recommended to start small and find ways to assess one or two objectives to see if there is any evidence that student learning is being enhanced. He recommended convening faculty from across disciplines so questions could be developed to see whether the objective is being obtained. He said, hopefully, this process can begin sometime this year. It was suggested that Chair-elect Stolzenberg, Curriculum Committee Chair Bilgesu, General Education Committee Chair Kirby and Committee on Committees Chair Boyles meet with the Enhancement Council to see if there are ways the Council could help with this issue.

Professor Jackowitz said on behalf of the Senate Executive Committee, it offers its condolences to Chair Clark on the passing of his mother.

16. Professor Kite reviewed the Constitution revisions. It was moved and duly seconded to approve the Constitution draft. He will send one last copy of the Constitution to the Executive Committee for proofing before it is submitted for approval to the Faculty Senate on Monday, March 8, 2010. The Executive Committee thanked Professor Kite for revising the Constitution.
17. The meeting adjourned at 5:15 p.m. to reconvene on Monday, March 22, 2010.

Barbara Dunn, Committee Secretary