

Minutes
Faculty Senate Executive Committee
Monday, October 25, 2010

1. Chair Alan Stolzenberg called the meeting to order at 3:00 p.m. in the Bluestone Room, Mountainair.

Members Present:

Abate, M.	Clark, N.	Hartman, K.	Petty, T.
Bastress, R.	Clements, J.	Kershner, R.	Stolzenberg, A.
Bilgesu, I.	Cottrell, L.	Nutter, R.	Urbanski, J.
Butcher, F.	DiBartolomeo, L.	Peace, G.	Wheatly, M.

Members Absent:

Strife, M.

Guests:

Griffith, R.	Kleist, V.	Lastinger, M.	Leppar, J. (DA)
Mazzella, D. (NIS)	Unger, D. (DA)	Wilson, C.B.	

2. President Clements reported on the following issues:
 - The draft framework for the Strategic Plan is being prepared, and it is important for comments to be made so if anything needs changed, revisions can be made to the plan before it reaches its final form in January, 2011. The President is pleased with what has been presented; a lot of people have done a lot of work on it, especially Provost Wheatly, Chancellor Colenda and Professor Clark.
 - A \$5 million dollar grant was announced by NIH. It will allow five core research facilities to be developed as well as fund multidisciplinary pilot projects. This is the third major grant for the Center of Neurosciences under the NIH Center for Biomedical Research Excellence program. The total investment for NIH is \$23 million dollars.
 - The President visited the Center for Identification Technology and Research, the National Science Foundation, which is a collaboration of several universities including Arizona and Michigan State, as well as governmental agencies and industry about some innovative projects and collaborations where students are actively involved at the undergraduate and graduate levels. The projects identify safety and security.
 - The President and Provost Wheatly attended the dedication for the new Art Museum, and the Provost said she would like to integrate the arts with the overall educational experience.
 - The President has spent time recruiting national merit semi-finals. He attended a couple of events and heard students discuss what they have learned, what they are engaged in, and their excitement about themselves and their future.
 - The final enrollment numbers have been counted, and WVU is at its highest enrollment level. All the campuses consist of a total of 32,350 students. The main

campus grew by 1.4%; undergraduates by 3%; first-time freshmen by 10%; transfer students by 15%; minority students by 9%; international students by 5%; and Potomac State College by 1.4%. It is good that enrollment has increased now space issues are a concern.

- A textbook policy has been submitted for a 30-day review.
- The Legislative agenda is being implemented for the upcoming political session. The President will keep the Committee posted about this issue.

3. Provost Wheatly reported on the following issues:

- Visited faculty from various units which has been a good experience because she has been able to hear what is on the minds of faculty. Also spent time with the visiting committees.
- Supporting the President with the Strategic Plan.
- A retreat is being arranged for the Council of Deans in conjunction with the Health Sciences Center.
- Steps will be taken to allocate the next 30 lines to support research endeavors as well as ways for faculty and other constituents to provide input for the planning process.
- Dr. Dooley is working on student retention for graduation; a new Council is being implemented to help 500 students who are deemed to be in trouble by the fourth week of class.
- Expectations have been raised for the resident faculty leaders as well as ongoing discussion of UNIV 101 –its purpose, what is working, and what it should be.
- Record enrollment this year, so the goal is to keep as many students as possible. In graduate studies, the data bases are in good working order so we can move into a period of growth.
- The academic year is in full swing. Professional developments are under way, and two dean searches are on-going for the College of Creative Arts and the Davis College of Agriculture, Natural Resources and Design.

4. Chair Stolzenberg discussed the following issues:

- Boyd Edwards has resigned from the Executive Committee because he has taken another position outside the university. Marie Abate from the Health Sciences Center will replace him on the Executive Committee.
- The Executive Committee met with administrators from Human Resources at last month's meeting about My Time, and it was decided to form a small working group so discussion can continue and comments can be reviewed. The group is waiting to see how the trial run develops before they meet. Chair Stolzenberg and Professor Harner will oversee the working group.

- The food drive that was held at the University Assembly meeting for students was a success.
- A special Executive Committee will need to be held to consider honorary degree candidates. The Chair asked members to decide on a date to meet, so it was decided to have the special session at 2:30 p.m. before the Faculty Senate meeting on Monday, November 8, 2010, NRCCE.
- The Chair said an assembly meeting was held at the Institute of Technology on October 7th about library access, and it was questioned about how many faculty need library access. The issue was discussed with Provost Scott Hurst. He said the service should be given to faculty as a whole, and he would be willing to provide reasonable financial support. The faculty are anxious to know when the service can be restored. The Chair said the library could look into having the service restored and getting the information back to the Institute of Technology. It was suggested to research how other schools have obtained a license for satellite campuses. Provost Wheatly said she spoke with the Dean of Libraries, Frances O'Brien, about the issue and a consultant was to have said that divisional campuses could not piggy-back on licenses. Provost Wheatly will look at how other systems and legal issues for licenses have been handled.

5. It was moved and duly seconded to approve the minutes from the September 27th meeting. Motion carried.

6. Todd Petty, Chair, Senate Curriculum Committee, moved for approval of the following reports:

- Annex I, New Courses and Course Changes. The report will be corrected for grammatical errors and the syllabus for SOCA 432 will be electronically submitted to Dr. Kershner for possible overlap with her class. Motion carried.
- Annex II, Minor in Sustainable Design. The minor was initially presented to the Executive Committee for guidance because of possible overlap, but the Executive Committee pulled it last month for a title revision. The title was revised and the Curriculum Committee approved it unanimously. Professor Clark recommended it be approved with an amendment subject to the understanding that it will not proscribe either interdisciplinary efforts or efforts by other colleges that may be in the area of sustainable design. Motion carried. Professor Petty will contact the department concerning the amendment.
- Annex III, French Capstones. Approved pass-pending new numbers for the French courses.
- Annex IV, The Alteration Report was submitted for information. It will be revised before being sent to the Faculty Senate.

7. Professor DiBartolomeo said a lot of courses are dual-designated so some courses are getting W credit without doing the prerequisites. Registrar Steve Robinson's office is working to correct the problem. Professor DiBartolomeo said in the request for audits, some faculty are stating that they do not have time to do the audits, so they are wanting to drop the course

altogether. She said this would cause many courses from being listed on the GEC list. The Committee discussed ways to revise the process. Chair Stolzenberg suggested going back and research changes.

Professor DiBartolomeo, Chair, GEC, moved for approval of the following GEC report:

- Annex V, GEC Committee Report. Motion carried.
- Annex VI, GEC Audits were presented for information.

8. Professor Roy Nutter, Advisory Council of Faculty representative, said the ACF met last Thursday. He distributed a flyer that included the Legislative Committee agenda.
9. The Committee discussed the parameters and membership of the Faculty Senate Grants for Research and Scholarship Committee. Chair Stolzenberg will contact the Chair of this Committee to ask if the membership is sufficient and suggest a new charge be given.
10. Professor Virginia Kleist said a link for the faculty handbook was sent to the Executive Committee members for their review. She gave a list of the Committee membership, which is Chaired by Associate Provost C.B. Wilson. The handbook was reviewed, and all the links were updated. Professor Kleist said Registrar Steve Robinson would like a revision on the student processes for grading. A link connection for the sample syllabus for the on-line curriculum submission will be added when she receives it from Sara Bishop, OIT. On November 1st an updated document will be posted on line for everyone's review. Associate Provost C.B. Wilson said most of the changes are cosmetic. Copies have been sent to the senior leadership team to see if modifications are needed. Once the handbook is on the web, electronic updates can be made.
11. The meeting adjourned at 5:00 p.m. to reconvene Monday, November 15, 2010.

Barbara Dunn, Committee Secretary