

Minutes  
Faculty Senate Executive Committee  
President's Conference Room, Stewart Hall  
December 18, 2006

1. Chair Famouri called the meeting to order at 3:00 p.m. in the President's Conference Room, Stewart Hall.

**Members present:**

Bergner, G.	Famouri, P.	Lang, G.	Robbins, J.
Branch, D.	Jackowitz, A.	Lastinger, M.	Strife, M.
Clark, N.	Kershner, R.	McDiarmid, M.	Torsney, C.
Dean, R.	Kleist, V.	Nutter, R.	Wilson, C.B.

**Members absent:**

Butcher, F. Hardesty, D.

**Guests:**

Berger, R.

2. It was moved and duly seconded to approve the minutes from the November 27<sup>th</sup> meeting with the following corrections to item 9, ...the chair will interview some "administrative players" not "the players;" additional changes included punctuation. Motion carried.
3. The Chair reported on the following issues:
  - The Executive Committee met with Chancellor Noland for a luncheon meeting on Monday, December 11, 2006; the Chancellor gave a presentation before the Faculty Senate the same day as well as attending the holiday gathering at the Blaney House following the Senate meeting. The Chair sent the Chancellor an e-mail thanking him for coming to WVU, and relaying that he has received many comments from faculty stating that they are very impressed with the Chancellor and the presentation he gave, and that WVU is very fortunate to have him in such a crucial office. The Chair said he responded by saying he appreciated the opportunity to come as well as to listen and learn.
  - Nancy Lohmann, Chair, Transportation and Parking Committee, will give a report to the Faculty Senate on January 8, 2007 regarding parking and transportation issues.
  - Ken Gray, VP Student Affairs and David Stewart, Dean of Student Affairs, will speak to the Faculty Senate on March 12, 2007.
  - An Ad hoc committee has been formed and titled "CCCP" which stands for Committee on Curriculum Committee's Procedures. The Chair read the committee charge and said the members include: Steve Kite, Chair, Nigel Clark, Gwen Berger, Cheryl Torsney, Keith Garbutt, and Mary Strife
  - Chair Famouri said the presidential search committee will hold a telecom meeting tomorrow, December 19<sup>th</sup>; the group will discuss how many applications have been received so far. He said presidential nominations can still be sent to Bill Funk.

- Sue Ann Lupinski is working with, faculty representative, Virginia Kleist, on the “Identity Management Project,” which is about security and identity management at the University.
  - The Chair participated in a Friday morning telecom with the Board of Governors. The Dominion Post had an article from President Hardesty about, “future leadership of the University in all levels, especially in high administrative levels.”
4. Professor Gwen Bergner, Chair, Senate Curriculum Committee, moved for approval of the following SCC reports:

Annex I, New Courses and Course Changes. Motion carried.  
Annex II, Broadcast News Curriculum Update. Motion carried.  
Annex III, News Editorial Curriculum Update. Motion carried.  
Annex IV, Alteration Report was presented for information.
  5. Professor Steve Kite, Chair, General Education Committee, moved for approval of Annex V, GEC report. Motion carried.
  6. Rebecca Berger, Counselor, Office of Disability Services, distributed a packet of information and gave a presentation concerning disability services. She said initially students must contact the Office and request special accommodations; thus, they must submit a “yellow request sheet” and meet with a counselor. If the student’s documentation meets the criteria for accommodations, the process will begin. Representatives will review a list of accommodations with the student to determine the appropriate accommodations that are needed. Ms. Berger said special accommodations are based on a specific set of functional limitations. Discussion ended with questions and answers.
  7. Provost Lang gave an overview of the “honorary degree process.” He said 7 candidates have been selected for review by senators at the Executive Session, which will immediately follow the January 8<sup>th</sup> Faculty Senate meeting. The chosen candidates will be submitted to the Board of Governors for its review.
  8. Professor Roy Nutter said the ACF met on December 1<sup>st</sup>, and he distributed a report. He said 2 items of discussion included the definition of “term faculty” and allowing Student Evaluation of Instruction forms to be done on-line at WebCT.
  9. Chair Famouri said discussion has taken place concerning tests and/or finals being given during the last week of classes, which was previously known as, “dead week.” He said the issue will be discussed at the January 8, 2007, Faculty Senate meeting.
  10. The meeting adjourned at 5:00 p.m. to reconvene on Monday, January 22, 2007.

Mary Strife,  
Faculty Secretary