

MINUTES  
FACULTY SENATE EXECUTIVE COMMITTEE  
MONDAY, JANUARY 23, 2023, 3:00 P.M.

Faculty Senate Chair Scott Wayne brought the monthly meeting to order at 3:00 p.m. Members and guests participated via video conference.

Members Present:

Bastress, R.	Hauser, D.	Ogden, L.
Cottrell, L.	Hibbert, A.	Reed, M.
Davari, A.	Hileman, S.	Samuels, H.
Davis, D.	Lofaso, A.	Sowards, A.
Di Bartolomeo, L.	Lorenze, S.	Tack, F.
Elliott, E.	Lupo, J.	Veselicky, L.
Gee, E.	Martucci, L.	Wayne, S.

Guests Present:

Barnes, D.	Hunt, C.	Slimak, L.
Becker, K.	Imes, J.	Staples, C.
Beckley, T.	Kearns, S.	Stewart, D.
Blake, T.	Kittle, K.	Thomas, R.
Congelio, P.	Latimer, M.	Uqaily, P.
Gavin, M.	Morris, T.	Widders, E.
Hernandez, C.	Shannon, R.	Woldemikael, M.

1. Chair Wayne presented the [Minutes](#) of the December 12, 2022, Executive Committee Meeting for approval.  
Motion carried by unanimous consent
  
2. President Gordon Gee reported the following:
  - a. Under the Dome publication providing summaries of the legislative session is released each week, with first edition was released last Friday
  - b. SB 10 – Campus Carry bill
    - i. Joint messaging with Marshall University expressing the universities position on the bill
    - ii. Gee Expressed that the bill is likely to pass the state legislature
    - iii. Effective July 2024 if enacted
  - c. State seems willing to contribute \$50 million into deferred maintenance each year for the next three years – WVU would receive half of that annual budget
  - d. The new state funding formula will help support WVU, but only if the institution meets specific criteria in enrollment, graduation rates, and retention
  - e. 20,000 students enrolled in the accelerated winter session

**Member:** When speaking of impacts to the budget, are you including the regional campuses?

**Gee:** Yes. We view the budget as something that includes all of our campuses.

**Member:** Has the new budget implementation has been pushed back a year?

**Gee:** Correct.

3. Provost Maryanne Reed reported the following:
  - a. Office is focused on academic transformation, student success/retention, and the budget for the upcoming academic year
  - b. Considering next steps after the vote to approve the University Procedures failed at the University Assembly on January 18
    - i. Feedback and comments will be examined to assess the areas of chief concern among faculty
    - ii. A faculty working group will be assembled to assist in any potential amendments

**Member:** Do you have any idea what the makeup of the faculty working group will be?

**Reed:** We are still determining how we will put that group together.

4. Donald Barnes, Director of Leadership and Organizational Development, and Kelsey Kittle, Assistant Director of Leadership and Organizational Development shared information regarding the upcoming [Culture and Engagement Survey](#)
  - a. Campus survey scheduled for March 2023
  - b. 5 or more responses must be received for each unit for feedback to be provided so as to maintain anonymity
  - c. Town Hall meetings – 60-minute presentations
    1. Feb 15 at 1:00 P.M. – NRCCE 101
    2. Feb 22 at 1:00 P.M. – Rhododendron Room (Mountainlair)

**Member:** Would you consider having a town hall session at the Health Sciences Campus for our clinical faculty? It would be difficult for them to make it to the other sessions.

**Latimer:** Can you provide us with a suggested time, date, and location? We will work with you to see what we can offer.

**Member:** Am I correct in seeing that you are seeking to have campus conversations in the last week of the semester? If so, you may not receive the participation you are seeking.

**Latimer:** The campus conversation mentioned for the end of the semester is more for campus-wide sharing, not so much for the specific data within each college and department. Those more detailed conversations will take place in the fall.

**Member:** Does this survey keep in mind the non-Morgantown campuses?

**Barnes:** This survey takes into account all WVU employees employed as of the date the report is pulled in February.

**Member:** Is this the same survey that was being developed by an external team with some pilot options? Were DEI questions ever added to the survey?

**Barnes:** One DEI question was added, yes.

**Member:** There was some resistance to those questions in the pilot as they didn't do an adequate job of actually measuring the atmosphere/climate.

**Latimer:** We have been working with campus partners to identify surveys that may be more DEI-focused than what this is. This survey is designed for rapid feedback, and I would describe it as just a start.

5. Report from Paula Congelio, Vice President and Chief Financial Officer – Budget Status Update
  - a. When final enrollment was determined Fall 2022, there was an immediate awareness that there was a \$14 million budget shortfall
    - i. \$8 million in budget savings were found from individual budgets across the institution
    - ii. Coming back from the winter break and re-projecting where the institution would be at the end of the fiscal year, there is a concern that we will be missing the budget by an even greater extent
    - iii. Discussion on turning the hiring frost into a hiring freeze
    - iv. Introduction of a more stringent spending policy where employees should delay any spending that isn't vital until the budget situation has been resolved
    - v. Inflation has impacted supplies and services this year, leading to greater impacts
    - vi. Part of the enrollment gap is due to the large graduation class and the difficulty recruiting during the pandemic
    - vii. This budget shortfall due to enrollment will likely persist for at least one additional year
    - viii. Discretionary and foundational funds will be examined
    - ix. All vacant positions will be reviewed to determine if hiring can be delayed
    - x. All position postings must be approved by a vice president before posting
  - b. The budget office is still working through all the information and a spending memo will be sent to institution departments in the near future
  - c. New budget will be implemented in FY 2025
    - i. New budget will be run in parallel in 2023-2024 so that a focus can be placed on budget shortcomings
  - d. Yielded floor to Mark Gavin
    - i. Noted that we are a smaller institution enrollment-wise and our spending habits need to reflect that, but the budget situation is not viewed as insurmountable

**Member:** If the budget shortfall has gotten worse than \$14 million, can we place a new number on that?

**Congelio:** We are hesitant to, as it takes a significant time for us to review all accounts to get a full view of the situation and many figures are constantly changing.

6. Study Government Association representatives Pareera Uqaily, Student Body Vice President, and Chloe Hernandez, Student Body President, presented the following items:
  - a. Open Syllabi Model proposal – policy in which all course syllabi are available for student review at the time of student registration
  - b. SGA proclamation passed last semester regarding the LiveSafe app
    - i. The blue light emergency terminals are not working on campus – SGA is working with administration on repairs, but to assist in student safety we would like for faculty to include a statement on the Livesafe app
  - c. Proposed the standardization of mental health training for all faculty

**Wayne:** We will ask our Teaching and Assessment Committee to review the matter of a LiveSafe syllabi statement and provide a recommendation. Did you also have a proposal regarding the add/drop period?

**Pareera:** Yes, thank you. We would like to propose an extended period to add or drop classes without getting a W on their transcript at the beginning of the semester. The Student Government Association passed a resolution on the matter in December.

7. Report from Faculty Senate Chair Scott Wayne

- a. Promotion and Tenure
  - i. Number of email ballots sent, 715 votes cast, other vote totals
  - ii. Some faculty have expressed feedback about the Zoom meeting, as well as ballot distribution
  - iii. Some ballots were caught by the spam filter, and listserv emails have been going to junk mail folders
  - iv. Faculty Senate will continue to work with the Provost moving forward
- b. Call for nominees for new senators will be going out this week
- c. Nominations for faculty senate chair-elect and representative for state government will open in the second half of February
- d. Shared Governance activity at the March meeting

8. Curriculum Committee Report (Lori Ogden)

For Approval – New Courses Report – [Annex I](#)

For Approval – Course Changes Report – [Annex II](#)

For Approval – Program Change (Program Code: ARTED\_BFA: Art Education, Key: 332)

For Approval – Program Change (Program Code: INTEGMRKTG\_BS: Integrated Marketing Communications, Key: 1195)

For Approval – New Program (Program Code: NEW-TBD: Business Ethics and Prosperity, Key:1483)

For Approval – New Program (Program Code: NEW-TBD: Gender and Community Area of Emphasis, Key:1465)

For Approval – New Program (Program Code: NEW-TBD: Gender and Health Area of Emphasis, Key:1464)

For Approval – New Program (Program Code: NEW-TBD: Gender and STEM Area of Emphasis, Key:1466)

For Approval – New Program (Program Code: NEW-TBD: Gender Inclusive Health and Communities, Key:1375)

For Approval – New Program (Program Code: NEW-TBD: Public Service and Leadership, Key:1310)

Motion to approve all items

Motion carried with 12 in favor and none opposed

9. General Education Foundations Committee Chair Lisa Di Bartolomeo had no report

10. Teaching and Assessment Committee Chair Diana Davis reported the following and shared a for information item:

- a. eSEI redaction process – 12 requests for redaction on 16 total comments
  - i. 4 comments were approved for redaction
  - ii. Most common request was due to an inaccuracy in describing an event that happened in class or a professor trying to provide context to a comment
- b. The School of Law has a different timeline for eSEIs and requested a separate window

- i. That window will be closing on Wednesday, January 25
  - c. Student Perception of Teaching Pilot
    - i. Supporting material for reviewers and faculty developed and posted on the TACO committee page
  - d. Committee will meet next week to continue work on the pilot
- For Information – Meeting Updates – [Annex III](#)

11. Committee on Committees, Constituencies, and Membership Chair Lesley Cottrell presented an item for approval:

For Approval – Committee Appointments – [Annex IV](#)

Motion to approve carried with 12 in favor and none opposed

12. Faculty Representative to State Government Eloise Elliot reported the following:

- a. SB 10 vote is scheduled for January 24<sup>th</sup> – if passed, it will proceed to the House
- b. No bill has been drafted on PEIA thus far
- c. Tuesday, January 31<sup>st</sup> is WVU day at the legislature

13. Board of Governors representative Stan Hileman had no report

14. No new business.

Chair Wayne adjourned the meeting at 4:45 p.m. to reconvene February 27, 2023.

Corey Hunt

Faculty Senate Office Administrator

\*You may access program proposals at <https://futurecatalog.wvu.edu/programadmin/> by using your login credentials. Search for programs using the 3- or 4-digit key provided above.