

Minutes
Faculty Senate Executive Committee
February 25, 2008

1. Chair-elect Kleist called the meeting to order at 3:00 p.m. in the President's Conference Room, Stewart Hall.

Members present:

Clark, N.	Garbutt, K.	Lang, G.	Strife, M.
Cottrell, L.	Garrison, M.	McDiarmid, M.	Torsney, C.
Cumming, J.	Hornsby, G.	Nutter, R.	Wilson, C. B.
Etzel, E.	Jackowitz, A.	Olson, K.	
Famouri, P.	Kleist, V.	Richards, A.	

Members absent:

Dean, R.	Kite, S.	Martin, J.
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Guests:

Fulks, T. (DA)	Fleming, L. (Dom. P.)
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2. President Garrison reported on the following issues:
 - Discussions have taken place about WVU being a “value” to the state rather than a “cost.” Last week, significant economic data was released. It established that every dollar that the state invests in WVU is translated into \$19.00 of economic activity for West Virginia’s economy.
 - Working hard on the “Bucks for Brains” program; the President believes the real debate will come from the House Finance Committee, and it will center around \$50 million dollars. The President thanked faculty for their input and help on this project.
 - The President has been working with the Chancellor’s Office on a new issue that has been debated and amended to separate the community and technical colleges to their organization. He said Senate Bill 448 put them together and now there is a push to take them back out. This will affect operations at both WVU-Tech and Parkersburg. The decision has a long way to go; the President and Provost Lang have been working with the Chancellor’s office concerning this issue.
 - The President is working to eliminate the cap on retirement.
 - Searches have been on-going for two deans; one for the Law School and one for Human Resources and Education; the searches should be wrapped up by the end of March, 2008.
 - The search for a HSC vice-president will begin in March, 2008.
 - A meeting was held with the Total Compensation work group, and a comprehensive list of benefits will soon be available.
 - The President will recommend a salary increase to the BOG for the new fiscal year.
 - The President believes the University’s budget will be well received by the BOG, and it will not be cut.

- A meeting was held to discuss ratings and rankings and how WVU should respond to surveys.
3. It was moved and duly seconded to approve the minutes from the January 28, 2008 meeting. Motion carried.
 4. The draft minutes for the February 11, 2008 meeting were reviewed with no changes.
 5. Chair-elect Kleist reported on the following issues for Chair Kite who was absent from today's meeting because of the death of his nephew:
 - The eMBA panel continues to meet and is making progress with its deliberations; a report is not yet available.
 - Chair Kite and Chair-elect Kleist are planning a trip to meet with the faculty senate membership at WVU-Tech on March 13th or some time in April
 - A report from the "writing group" will be forthcoming.
 - When the student writing group met, there was little interest, so a different tactic may be used to get student input. A focus group was recommended, and one topic that seemed to interest the students who attended the meeting is grammar courses.
 - Roberta Dean implemented a book that analyzed approximately 50 different rankings.
 - A meeting was held this week with Provost Lang concerning "emergency awareness."
 - Chair Kite, Associate Provost C.B. Wilson and Professor Nigel Clark are meeting to determine if faculty researchers are represented in the Faculty Senate and counted properly, and to find out if faculty members are under-represented from the HSC.
 - Chair-elect Kleist attended a meeting with the academic computing faculty about the ability to print out grade records as a whole instead of screen by screen. It was questioned if it was possible to upload grades from Excel spreadsheets into the Banner system.
 - The Faculty on Shared Governance will meet in March to plan an April, meeting with the Board of Governor's (BOG).
 - Professors Cottrell and Garbutt will present a "syllabus" session from the SCC and GEC for the spring faculty academy and then branch it into course recommendations. Associate Provost C.B. Wilson will put this and any other discussions on the webpage.
 6. Professor Cottrell, Chair, Senate Curriculum Committee, moved for approval of Annex I, New Course and Course Change report, and it was duly seconded. Professor Cottrell will contact the department to clarify titles for MATH 153 and 154. Motion carried.
 7. Professor Garbutt, Chair, General Education Curriculum Oversight Committee, moved for approval of the GEC Recommendations, and it was duly seconded. Motion carried with a date change.
 8. Professor Roy Nutter, Advisory Council of Faculty representative, said the ACF met on Thursday, February 21, 2008, and it spent most of its time discussing the legislative report. A handout was distributed, and Professor Nutter reviewed the issues.

9. Associate Provost C.B. Wilson distributed the, “Protocol for Making Changes in the Electronic Faculty Handbook” and a list of revisions prepared by Jessica Thomas, Assistant to the Provost. He said the Faculty Senate assigns an Ad hoc Committee to review the handbook every 4 or 5 years, and it was last reviewed in 2005. It was decided that modifications will be done this summer. Associate Provost Wilson asked that the committee send him any suggested handbook revisions.
10. Professor Cottrell, Chair, Curriculum Committee, said it was suggested that the new graduate level courses be reviewed by the Graduate Council instead of the Curriculum Committee. It was suggested that this would help with the Committee’s overload of courses. Associate Provost Torsney recommended the courses go to the Graduate Council because she said the Council already reviews graduate programs. The Faculty Senate Chair and Chair-elect will discuss the issue with the Graduate Council Chair and report back to the Executive Committee.
11. Chair-elect Kleist said Margaret Phillips, VP in Human Resources and Professor Cumming, VP of Graduate Council, will give reports at the March 10th Faculty Senate meeting.
12. The meeting adjourned at 4:05 p.m. to reconvene on Monday, March 24, 2008.

Mary Strife
Faculty Secretary