

Minutes
Faculty Senate Executive Committee
Monday, March 30, 2009

1. Chair Nigel Clark called the meeting to order at 4:00 p.m. Room 127, NRCCE

Members Present:

Clark, N.	Kirby, B.	Martin, J.	Stolzenberg, A.
Cumming, J.	Kite, S.	Nutter, R.	Strife, M.
Hartman, K.	Kleist, V.	Peace, G.	Torsney, C.
Jackowitz, A.	Magrath, P.	Perone, M.	

Members Absent:

Dean, R.	Sedgeman, J.	Wilson, C.B.	Woloshuk, J.
McDiarmid, M.			

Guests:

Cook, M.	Dooley, E.	Miller, T.	Offredo, J. (D.A.)
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2. Interim President Magrath said AACRAO gave its report on Phase II, and he said he hopes that this will be the last time he has to stand up in a public setting and discuss degree issues at WVU. He said he thinks it was a good report and encouraging, and that the number of degrees that had credit issues has gone down substantially. All the recommendations were given back in February, but only one additional recommendation was given because a Registrar has not yet been appointed; although, the final four candidates are currently being interviewed. The AACRAO consultants recommended that all I's be dotted and T's be crossed for May commencement; Dr. Magrath said that recommendations are being implemented.

Dr. Magrath is in constant contact with Dr. Clements. He anticipates a very productive transition. Dr. Clements is anxious to start the Provost search as quickly as possible. They hope to launch a committee within the next few weeks. There will be strong representation from the faculty. It is hoped that a Provost would be on board by the end of the year.

Dr. Magrath reported on the Health Sciences Chancellor. The search committee is extremely large, chaired by Hank Barnette. He said that more candidates would be interested in the position now that we have named a new president. The committee will start the "airport" interviews in the next few weeks.

Interim President Magrath said two Goldwater Scholars from WVU will be announced later in the week.

3. Interim Provost Jane Martin said the AACRAO meeting went very well, and those who were not able to attend the meeting can read the report on the Provost's web page, as well as responses. She said there was an additional recommendation that had to do with a graduation

certification process which will be put in place to assure that all May 2009 graduates received diplomas that had been properly certified for graduation. Sr. Associate Provost Russ Dean has been working with all of the schools and colleges, and representatives have volunteered to serve on the committee. Admissions & Records has been working really well on it, and it has developed a process. Interim Provost Martin said the process for degree certification materials was sent to Roger Printup, Registrar at New York University; and Registrar for Phase I. He was not able to come to WVU to review the materials, so Associate Provost for Graduate Academic Affairs, Jonathan Cumming, and a representative from B&E took the B&E materials to New York for Roger's review, and he put his stamp of approval on it. A good process has been put in place, and it will serve well for the May graduation. A new Registrar is expected to start by midsummer or by the start of the fall term, and the whole process will then be reviewed by the new Registrar. Interim Provost Martin said twenty-five applications were received for the Registrar position, and most of them are credible. The Committee narrowed the list to nine applicants, and they identified four on the "A-list." Interviews will begin in April.

Interim Provost Martin said she is on the HS Chancellor Search Committee, which is scheduled to meet the end of April, in-house, to begin reviewing applications. The consulting firm will release the applications a week before that meeting. Airport interviews will take place near the end of May because of graduation and other activities.

A reception will be held for Associate Provost for Undergraduate Academic Affairs Cheryl Torsney on April 22nd at the Erikson Alumni Center at 4:00 p.m. Elizabeth Dooley, who was introduced at the meeting, will take over Cheryl's position when she leaves.

4. It was moved and duly seconded to approve the February 23, 2009, Executive Committee minutes. Motion carried.
5. Minutes from the March 9, 2009 Faculty Senate meeting were reviewed.
6. It was moved and duly seconded to approve Minutes from a special May 5, 2008 Faculty Senate meeting. Dr. Napolitano's motion to accept the report was added. Motion carried. The special meeting minutes will be sent to the Faculty Senate for its approval.
7. Chair Clark reported that WVU is moving ahead with the hiring of a new Registrar. He said AACRAO has emphasized the need for electronic information storage and superior electronic information exchange on campus. He said this change should link into issues of efficiency. Chair Clark said according to Curt Peterson's presentation at the last Faculty Senate meeting, it is obvious that faculty are fully occupied between teaching and research, so the only room to enlarge performance is through enhancing efficiency and to move towards electronic communications, electronic approval, electronic storage, etc. He said this will open a small window for additional activities on campus and reduce tensions among the administrative systems.

The Committee to Rescind Asinine Procedures has been meeting, and it has decided to pursue two major initial goals. The committee has a mission statement, and it has developed a test for good policy and good procedures. Two things that will be visible include: (1) the committee will gather all policies and procedures under one umbrella. This can be easily done with links if we are electronically-oriented. Policies can be reviewed and policed to make sure that they are up-to-date, that there is a need for the policy/procedure, and that they each have an owner. If they do not have an owner, they should not exist. (2) A web submission is being worked on where people who encounter asinine procedures can draw them to our attention. If they are low level issues that are easily remedied, they can be dealt with. Chair Clark said the real intent is to look for overarching issues that can be dealt with via campus efficiency. There are four diverse units on the campus, and each are associated with one member of the committee that will be engaging in an initial test to see where the web submission is reasonable. It asks the nature of the concern in summary and thought form; it also asks the user if the submission process could be improved. Chair Clark said another area that needs to be approved will be the use of electronic signatures.

8. Professor Stolzenberg moved to approve Annex I, New Courses and Course Changes report. Motion carried. He submitted Annex II, The Alteration Report, for information.

Professor Stolzenberg discussed the statement on “Experiential Learning,” that came from last month’s committee discussion. He said Curriculum Committee members talked with colleagues about scope and accountability, and members agreed that units should develop their own policies with guidelines. He said a Curriculum Committee meeting will be held this week and this discussion will be on its agenda. Executive Committee members revised the language for the handout. Professor Stolzenberg will edit the Experiential Learning statement, and resubmit it next month.

9. Professor Kirby moved to approve Annex III, GEC Report. Motion carried. She submitted Annex IV, Audit Report, for information. Professor Kirby asked if the GEC could submit a recommendation about “interpreting various writing concerns”. The General Education Committee would like to revise the language in the bi-laws for more clarity. It was agreed that a proposal could be submitted.
10. Professor Nutter gave an Advisory Council of Faculty report, and he distributed 2 handouts that listed “Senate 2009 Session” and “House 2009 Session.” He also distributed a handout entitled, “Higher Education Bills Quick Cheat Sheet.” He reported on the status of various bills.
11. Associate Provost for Undergraduate Academic Affairs, Cheryl Torsney, submitted Version I of the Academic Calendar for 2010-11, which was sent back from last month’s Faculty Senate meeting. The Associate Provost said she found a policy that was approved by the Faculty Senate in 1989 that indicated when spring break should be taken, so the week of

spring break was based on that policy. She submitted Version II of the Academic Calendar, which pushes spring break back a week. Discussion included when spring break should be offered. Associate Provost Torsney said the spring break policy has not been reviewed since 1989, so she recommended it be reviewed again. Melanie Cook, Assistant Dean of Students, Student Affairs, spoke to the issue concerning spring break. She said students, faculty and staff are weary by mid-October, so she encouraged faculty to review the calendar to include a fall break, shorten Thanksgiving break and bump up spring break. She said data has been formed concerning student behavior, and it may be a factor in deciding needed dates. It was moved and duly seconded to submit Version II (March 19 - 27 for spring break) to the Faculty Senate. A hand count vote was taken 5 in favor and 4 oppose to sending Version II of the calendar to the April 13th Faculty Senate meeting. Motion carried.

12. Terry Miller led a discussion asking that “Veteran’s Day” be included as a day of special concern. He gave a handout that listed members of the Veteran’s Committee, which includes faculty, students, staff and administrators. It was moved and duly seconded to include Veteran’s Day as a day of special concern. Motion carried.
13. Chair Clark said discussion should be rekindled in the Faculty Senate, and he asked for comments concerning this issue. Members recommended time limits be put on topics and structured discussions. Fred Butcher, Sr. Associate VP: Administration HSC, will speak to the Faculty Senate on April 13, 2009.
14. Professor Stolzenberg volunteered to stand for the office of Faculty Senate Chair-elect. At the April 13th Faculty Senate meeting, nominations will be taken from the floor. If there are additional nominations, a vote will be taken.
15. Mary Strife, Faculty Secretary, asked the committee to choose a date for the May reception to unveil the plaque that honors the outgoing Faculty Senate chairs. Chair Clark recommended the reception be held on Wednesday, May 27th from either 2:00 p.m. or 3:00 p.m. The reception will be held at the downtown library. The Faculty Secretary will handle the details.
16. The meeting adjourned at 5:45 for an Executive Session. The group emerged from Executive Session to vote for a new faculty representative to the Research Corporation. Barbara Ducatman was elected the new representative. After the vote, the meeting was adjourned to reconvene on Monday, April 27, 2009.

Mary Strife
Faculty Secretary