

Minutes  
Faculty Senate Executive Committee  
Monday, September 28, 2009

1. Chair Nigel Clark called the meeting to order at 3:00 p.m. in the President's Conference Room, Stewart Hall.

Members Present:

Atkins, C.	Clements, J.	Kirby, K.	Nutter, R.
Bilgesu, I	Cumming, J.	Kleist, V.	Olson, K.
Boyles, J.	Dooley, E.	Martin, J.	Perone, M.
Clark, N.	Griffith, R.	McDiarmid, M.	

Members Absent:

Cottrell, L.	Dean, R.	Jacknowitz, A.	Stolzenberg, A.
Strife, M.	Wilson, C.B.		

Guests:

Cossick, S. (DA)	Karraker, K.	Montgomery, F.	Shaner, C. (DP)
Williams, A.			

2. President Clements reported on the following issues:
  - Thank you to Interim Provost Jane Martin for everything she has done this past 18 months. WVU has been blessed to have her because she's been a solid rock.
  - Michele Wheatly has been hired as the new Provost. A lot of positive feedback has been given during the process. Thank you to the Senate Executive Committee for its input in helping to find a new Provost. She will start January 1, 2010, but she will be coming back and forth over the next couple of months. She is very excited to be joining WVU, and she will do a great job.
  - As the team continues to be built, a provost is a key hire as well as the Chancellor for HSC. A new CIO will be starting the end of October this year. Thanks to Interim Provost Martin and her team for leading the search, Senior Provost Russ Dean for his participation, and Faculty Senate Chair Nigel Clark.
  - We have received 40 – 60 applications for the Vice-President of Legal Affairs and General Counsel; the pool will be dropped to approximately ten people for a continued investigation. We are doing a good job for the University by putting good solid people in place.
  - The President met with the Strategic Plan Implementation group last week, and he is very pleased with the progress that has been made. The strategic plan that was developed 5 years ago was very good, but now it is time to look ahead at the next decade of who we want to be. A website called, "Share Your Vision" has been developed and over 500 comments and ideas have been submitted for the future. Most of the feedback is positive, and people are feeling good about the University. He encouraged the Senate Executive Committee to look at the website and provide feedback as well.

- The President would appreciate ideas, input and/or suggestions as well as sharing your vision for the State of the University Address coming up in October. It could be information that people want to know about. He encouraged members to call him anytime.
- Nine hundred students met last week for competitions, and the President was impressed with their ideas and thoughts. He mentioned awards that students from WVU received.
- A partnership was set up with the Wheeling Hospital, United Hospital Center, Clarksburg, Charleston Area Medical Center and the City Hospital in Martinsburg to do cancer-clinical trials.
- The President visited the Mountaineer Leadership Academy last week; a new initiative given by Human Resources. The program will include approximately 50 people. The President's viewpoint of this type of academy will include succession planning and developing future leaders for the Institution as well as sharing, communicating and developing team strategies and vision.
- A lot of people are eligible to retire next year, and the President is hoping that WVU does not lose a lot of talent from eligible retirees within the next few years.
- Senator Byrd's Office just released news that \$4 million dollars has been given for funding the forensic science initiative. WVU is one of the best in the country for programs related to forensic science.

3. Interim Provost Martin reported on the following issues:

- Newly hired Provost, Michele Wheatly is truly engaged with the University. She has a number of trips planned to WVU until she starts working the first of January 2010.
- The Interim Provost will set up a few meetings between the new Provost and the people she will be working with directly, and a luncheon meeting will be set up with the new Provost and the Faculty Senate leadership.
- Newly hired CIO, Rehan Khan, will begin work October 30, 2009, but a few meetings will be scheduled between his visits to Morgantown.
- WVU enrollment is 28,788 students; although the count may increase to 28,800 if additional students get tuition money.
- WVU-Tech's freshman class has increased over one hundred students as well as increased transfers. The final enrollment is 1,142. The campus is very attractive and Kerry O'Dell has done a good job.
- Potomac State has reached its highest student enrollment of 1,793.
- Michael Lastinger, Director, International Programs, said the study abroad program has increased by 1,000 students. The study abroad fair was held last week, and it went very well and was well attended. There was a student increase of 40% over last year.
- Registrar, Steve Robinson, is doing wonderful work.
- Associate Provost, Jonathan Cumming has moved into his new space.
- It is a good time for new leadership, and WVU will have a great year.

4. It was moved and duly seconded to approve the Executive Committee minutes from the August 24<sup>th</sup> meeting with a correction to remove the space in "forums" listed in item 2.  
Motion carried.

5. The Faculty Senate draft minutes for the September 14<sup>th</sup> meeting were reviewed.
6. Chair Clark said the new Provost will begin work on January 1, 2010.

The new CIO, Rehan Khan, was hired, and he will start work in about one month. The Chair will ask him to visit the Senate Executive Committee for the November or December meeting. The Committee could put together information that could be of value from a faculty perspective like automation of processes or things that can be stumbling blocks in academic computing.

The Chair thanked Linda Cunningham for the new Faculty Senate website.

The Chair gave an update for the “Procedural Committee.” He said 60 submissions have been received, so the Committee will have to sort through them. If the procedures were not followed, the Committee will not be able to review them. If the procedures were followed, the issue will be brought to an AVP or director-level person. Submission themes are about issues with efficiency or how fast a response has been obtained. The issues are being classified and directed to appropriate places. Submissions will need to have an owner, and they will be tested for simplicity so people know what to do with them after they are read.

There is no central university location for policies and procedures, so the committee is working on a letter to the president to request that all policies and procedures be held in one place. This way, they are not lost in the medley of approved policies, and it may eliminate confusion.

7. Ilkin Bilgesu, Chair, Curriculum Committee, moved for approval of the following reports:

Annex I, New Courses and Course Changes. Motion carried.

Annex II, Capstone Course for RELG 482. Motion carried.

Annex III, The Alteration report was submitted for information.

Chair Clark said he was approached about 4 engineering courses that need to be on the books for the next semester. Since the deadline is approaching, they would not be approved in time for the regular approval process. The Chair asked the Senate Executive Committee if they could approve the courses by electronic mail if they are approved by the Curriculum Committee on Thursday, October 1, 2009. Associate Provost Cumming said this procedure would need to be reviewed against the Faculty Senate Constitution. The Chair said the approval process needs expedited, so, hopefully, the new electronic process will help to speed things up. In the future, the Curriculum Committee and the Senate Executive Committee could have a discussion about expediting course approvals while maintaining an adequate level of quality control.

8. Beverly Kirby, Chair General Education Oversight Committee, presented Annex IV, GEC Audits, for information.

Last month there was discussion about revisions to the GEC statement for people with double majors, and the Senate Executive Committee asked for specific examples. Professor Katherine Karraker distributed and discussed a revision to the GEC Statement. After

discussion, it was moved and duly seconded to approve the statement with revisions to the wording in item 3 and to supply examples for clarity. Motion carried.

Professor Karraker will e-mail the revision to the Faculty Senate office for posting to the Faculty Senate agenda.

9. Roy Nutter, Advisory Council of Faculty representative, distributed “ACF Legislative/HEPC/CTCC Issues for 2010,” and requested the Senate Executive Committee endorse it. He gave an overview of the four points that will be discussed.
10. Florita Montgomery and Adriane Williams distributed the “WVU Black Faculty Association” annual report, and spoke to the Senate Executive Committee about the importance of increasing the quality of the campus experience for African American faculty. They believe that if they can meet with African American candidates that come to campus, it may increase the faculty who stay because they may feel a sense of connection and equality. The office is open to staff and graduate students, but the focus is to increase the African American faculty.
11. Chair Clark asked for suggestions for future Faculty Senate speakers. Various people were recommended. Michael Lastinger, Director, International Studies, will present in October, 2009.
12. Chair Clark said a proposal needs implemented for the removal of courses not taught for five or more years. He will work with Marjorie McDiarmid to prepare a motion and submit it to the Faculty Senate Office for the October 12<sup>th</sup> Faculty Senate agenda.
13. Virginia Kleist said the PEIA finance board proposed a preliminary change to insurance with an increase to the out of pocket rate. Chair Clark said perhaps Margaret Phillips, VP, Human Resources, would be the person to notify about this issue. The proposal will be submitted to the Faculty Senate Office.
14. Chair Clark will contact Dr. Jan Palmer about the issue of faculty and staff no longer being allowed to attend the Student Health Clinic.
15. The meeting adjourned at 4:45 p.m. to reconvene on Monday, October 26, 2009.

Barbara Dunn, Committee Secretary