

Minutes  
Faculty Senate Executive Committee  
Monday, August 26, 2013

1. Chair Lisa DiBartolomeo called the meeting to order at 3:00 p.m. in the Bluestone Room, Mountainlair.

Members Present:

Bastress, R.	DiBartolomeo, L.	Nutter, R.	Weihman, L.
Bilgesu, I.	Elmore, S.	Orlikoff, J.	Wheatly, M.
Butcher, F.	Griffith, R.	Perna, N.	Woloshuk, J.
Clements, J.	Kleist, V.	Polak, J.	
Cottrell, L.	Mays, M.	Stolzenberg, A.	

Guests:

Campbell, J.	Kerr, B.	Phillips, M.	Weese, N.
Clark, N.	Lastinger, M.	Robinson, S.	Wilson, C.
Karraker, K.	Lee, P.	Stump, J. (NIS)	

2. Chair DiBartolomeo moved for approval of the minutes from the May 20, 2013 meeting. Motion carried.
3. President Clements reported that:
  - We are 90 percent of the way to our capital campaign goal with about 2.5 years to go. Donations provide for scholarships, faculty support, quality academics, research, health care, and extension services. The campaign will take on more importance and meaning because of the budget cuts.
  - We are working with a budget cut of about 9 percent in the immediate fiscal year. We are significantly underfunded in terms of the base budget we receive from our state versus the base budget our peers receive from their states. That puts us at a deficit of about 200 faculty lines and over \$100 million compared to our peers after equalizing enrollments. We have been told to prepare for another budget cut of similar magnitude. We will keep tuition as low as we can. Our peers charge an average of \$3100 more than WVU charges for in-state tuition.
  - Final enrollment figures will not be available for a couple of weeks, but preliminary numbers indicate an increase in IR1 and IR2 students.
  - The University College launched, which will help retention and graduation rates.
  - The new offices of the Division of Diversity, Equity and Inclusion open on August 27, which is a big step forward on the 2020 Strategic Plan.
  - Sharon Martin will join us as the Vice President for University Relations. We are searching for a President of the WVU Foundation, and will soon launch searches for the Chancellor for Health Sciences, President of Ruby Memorial Hospital, Vice President for Student Affairs, and numerous dean-level positions in Health Sciences and across campus.

4. Provost Wheatly reported that:

- She met with the University Relations team to develop a communications platform to support the HLC reaccreditation site visit on April 7-9, 2014. Meetings were also held with the leadership of WVU Tech and Potomac State during the summer to coordinate efforts for that visit.
- Although final numbers are not yet available, enrollment appears to be down 1- 2 percent. We have increased the number of IR1 and IR2 students, and have increased SAT scores, ACT scores, and GPAs for the entering class. WVU Tech's enrollment is up by about 100 students. Enrollment at Potomac State is down slightly, but first and second year retention is up.
- The launch of the University College was a huge success. It will provide a home for 5680 students who have not yet decided on a major.
- We are in the final stages of due diligence for the Associate Provost for Outreach and Engagement position. We just welcomed William Beasley as the new Associate Dean for Academic Operations and Tara Brooks as Assistant Dean of University College Advising. Another search will be conducted for Dean of Libraries.
- Her office is engaged in the realignment of budgets with the parts of our mission that are critical to guaranteeing success of students, appropriate learning, and constant quality improvement.

5. Chair DiBartolomeo reported that:

- Senate 101 was held to orient newly-elected Senators prior to the final Senate meeting of 2012-13. Topics covered included expectations, procedures, and opportunities for participation. She, Mike Mays, Alan Stolzenberg, Lesley Cottrell, and Patricia Lee participated in the session.
- During the summer, she participated in several meetings concerning PEIA.
- She and Roy Nutter attended the ACF retreat at Blackwater Falls resort.
- She continues to work on possible revisions to the GEC requirements. Issues resulting from the limitations of programming possible in the registrar's systems may constrain those revisions.
- Throughout the summer, she met several times with the new Student Government Association administration. She is very impressed with how active, dedicated, and serious they are, and looks forward to working with them.
- The Office of the University Registrar has asked us to set deadlines for passage of changes that will be included in the next annual revision of the course catalog and of course additions and modifications that will receive effective dates at the start of a fall, spring, or summer semester. The Senate officers participating in the discussion believed the following deadlines were reasonable. Changes to appear in the course catalog must be approved by the May Senate meeting. New courses, alterations, and changes must be approved by the March Senate meeting to be effective in summer or fall semesters. The October Senate meeting will be the deadline for spring semester.
- She and Bob Griffith attended the HEPC Board of Governors Summit.
- She spoke at the new faculty orientation.
- Last week, she attended the state fair in Lewisburg as a guest of Extension Service.

- A special session of the Executive Committee is being planned for April 7, 2014 to meet with the HLC site team.
  - She, Bob Griffith, and Roy Nutter plan to meet with their counterparts at Marshall University to discuss mutual concerns.
  - Plans are underway to meet with our colleagues at Potomac State and WVU Tech.
6. Nick Perna, Chair, Senate Curriculum Committee, moved for approval of the following reports:
- Annex I, New Courses and Course Changes. Motion carried.  
Annex II, 2012-13 Committee Report and 2013-14 Goals. Accepted.
7. Lisa Weihman moved for approval of the following report:
- Annex III, GEC Actions. Motion carried.
- Dr. Weihman moved that October 1 be assigned as the deadline for paperless submission of General Education Curriculum Oversight and Senate Curriculum Committee proposals. Motion carried.
8. Robert Griffith, Chair, Committee on Committees, Membership and Constituencies moved that the Senate be asked to approve reauthorization of the following committees: Curriculum Committee, Faculty Welfare Committee, GEC Oversight Committee, Library Committee, Research and Scholarship Committee, Student Evaluation of Instruction Committee, Student Instruction Committee, Student Rights and Responsibilities Committee, Research Integrity Committee, Service Committee, and the Committee on Retired Faculty. Motion carried.
9. Narvel Weese, Vice President for Administration and Finance, provided a presentation on Planning for State Budget Cuts.
10. John Campbell, Associate Provost for Information Technology and Chief Information Officer, provided an update on Office 365 Implementation.
11. Michael Mays, Past Chair, provided an update regarding PEIA:
- The letter and one-page fact sheet generated by the Faculty Welfare Committee was sent out in late June. A personalized copy was sent to each state senator and delegate.
  - As a follow-up to the letter, a luncheon took place at the Erickson Alumni Center on July 18 for local legislators from Marion, Monongalia, Preston, and Wetzel counties. Seven legislators attended. Representatives from staff council, administration, and the Faculty Welfare Committee were also in attendance. Toni Christian provided a compelling presentation as to what we saw as the issues and what needed to happen. Two points arose: the legislators seemed cavalier about our reluctance to sue PEIA to obtain the information we need, and they agreed the HIPAA issue that had been raised about confidentiality of aggregate data was completely spurious.
  - He, Lisa DiBartolomeo, Margie Phillips, and Toni Christian attended the annual ACF retreat at Blackwater Falls on July 28. ACF has included PEIA on its list of issues to

lobby for, with a call to resolve the PEIA problem, including lack of transparency and continuously rising costs and falling benefits.

- In terms of next steps, we want to go forward with obtaining the aggregate data. Barbara Fleischauer suggested a meeting with Ted Cheatham and others, which is scheduled for September 6 in Morgantown.
- He believes a medium-term priority should be to structure the PEIA Finance Board to include a higher education representative.

12. Roy Nutter, ACF Representative, reported that:

- He attended the ACF retreat in July. Chancellors and HEPC budget officers were present to speak about budget cut preparations. Margie Phillips and Mike Mays spoke about PEIA. Representatives also discussed SB330 and its implementation.
- He was elected vice-chair of ACF for this year.
- He provided presentations to HEPC and LOCEA regarding SB330.

Dr. Nutter moved that the draft for the West Virginia Advisory Council of Faculty 2013-2014 Issues, "Creating a Continuum of Learning," be put on the agenda for the September Faculty Senate meeting. The motion was duly seconded. Motion carried.

13. Robert Griffith, BOG Representative, reported that the Board of Governors did not meet over the summer. He, Lisa DiBartolomeo, and other BOG representatives attended the HEPC Board of Governors Summit earlier this month. The director of the state budget office, Mike McKown, gave a presentation in which he assured everyone of an additional budget cut for higher education in fiscal year 2015.

14. Alan Stolzenberg, Faculty Secretary, reported that he has been exploring implementing electronic balloting for Faculty Senate nominations and elections, which is permitted by provisions included in the last revision to the Faculty Constitution. He met with Jim Morris and Barbara Bodkins of Human Resources to discuss their experience running Staff Council elections online. Staff Council and the Student Government Association have both used Votenet to conduct elections, a system that he intends to investigate further. The committee agreed that Dr. Stolzenberg will put together an ad hoc committee to come up with policies regarding nominations and elections. Virginia Kleist and Ilkin Bilgesu volunteered to serve on that committee. John Campbell suggested the ad hoc committee look at Qualtrics, which is a system we already have that can authenticate people by tying to the University ID verification system.

15. Executive Session

A motion was made and duly seconded that the Executive Committee move into Executive Session under West Virginia Code § 6-9A-4 under 2b to discuss a matter relating to compensation of employees. Motion carried. Following the conclusion of Executive Session, the Committee reconvened into regular session.

16. New Business

Jennifer Orlikoff asked if there is way for students to designate a preferred name, which is not necessarily their legal name, for official University documents. The chair recommended that she speak with John Campbell, CIO, and Steve Robinson, Registrar.

17. The meeting adjourned at 5:20 p.m. to reconvene on Monday, September 23, 2013.

Judy Hamilton  
Office Administrator