

Minutes
Faculty Senate Executive Committee
President's Conference Room, Stewart Hall
March 24, 2008

1. Chair Kite called the meeting to order at 3:00 p.m. in the President's Conference Room, Stewart Hall.

Members present:

Clark, N.	Garrison, M.	Lang, G.	Olson, K.
Etzel, E.	Hornsby, G.	McDiarmid, M.	Torsney, C.
Famouri, P.	Jackowitz, A.	Martin, J.	Wilson, C.B.
Garbutt, K.	Kite, S.	Nutter, R.	

Members absent:

Cottrell, L.	Cumming, J.	Dean, R.	Kleist, V.
Richards, A.	Strife, M.		

Guests:

Cohen, S.	Dotson, B.	Fulks, T. (DA)	Wilson, S.
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2. President Garrison reported on the following issues:
 - The budget process has been completed and the "Bucks for Brains" program held at the planned \$50 million dollars.
 - Jennifer Fisher sent out information asking that ideas for the shared workgroup be more crystallized and direct in the areas of emphasis.
 - It was a very good budget year and line item vetoes are still being evaluated. The overall budget increase was 5.4%, which is roughly \$8.5 million dollars; \$5.7 million of this amount was allocated for salaries.
 - The Board of Governor's will review tuition increases and enrollment numbers at its next meeting.
 - Dean searches for the College of Human Resources and Education and the College of Law will be concluded by mid-April.
3. It was moved and duly seconded to approve the minutes from the February 25, 2008 meeting: Motion carried.
4. The draft minutes for the March 10, 2008 Faculty Senate meeting were reviewed and minor changes were made.
5. Parviz Famouri suggested that the "members absent" listed on the Faculty Senate minutes be separated to include a column for "members excused." Chair Kite will check the constitution about this suggestion.
6. Chair Kite reported on the following issues:

- The Total Compensation Workgroup is moving along and the Chair has been involved with the background check workgroup; a policy will be presented in the fall.
 - The Chair was appointed to a state-wide task force on text book costs; a meeting will be held on April 17, 2008 to discuss this issue.
 - Constance Staley will speak about the “First Year Experience” at 9:00 a.m. on Tuesday, March 25th in Ming Hseih Hall; lunch will be provided for all who attend.
 - A Board of Governors meeting will be held April 3rd and 4th; tuition and fees will be discussed.
 - The Task Force on Faculty Shared Governance will hold a social gathering; Chair-elect Kleist is overseeing this event.
 - Chair-elect Kleist will lead a discussion concerning “back-ground checks” in the fall.
7. Ben Dotson, Chair, Mountaineer Week Festivities, distributed a handout about Mountaineer Week to be held November 8 – 16, 2008. He said this would be the 56th annual MW event, and the handout described goals and ways people can get involved. He asked the Executive Committee to recommend their students attend the festivities so they can be educated about West Virginia’s heritage. Ben can be contacted at bdotson1@mix.wvu.edu for questions and/or suggestions. It was moved and duly seconded to allow Ben to speak about the 2008 Mountaineer Week at the April 14th Faculty Senate meeting. Motion carried.
8. Stan Cohen, Chair, SEI Committee, distributed a revised SEI syllabus statement, and it was moved that it be approved. He said the SEI committee is committed to the completion of the SEI forms, and the group believes that if the statement is added to class syllabi, it could increase the SEI participation rate. Professor Cohen will revise the statement and speak about it at the April 14th Faculty Senate meeting. It was moved and duly seconded. Motion carried.
9. Associate Provost Cheryl Torsney moved for approval of the “Summer, 2010 Calendar” listed in Annex V. The date for submitting mid-semester reports was changed from Tuesday, March 2nd to Thursday, March 4th to allow for two more days to be given for submitting grades. It was duly seconded. Motion carried.
10. The following Curriculum Committee reports were moved for approval:
- Annex I, New Course and Course Change report. It was duly seconded. Motion carried.
- Annex II, Proposal for a B.S. Degree in Criminal Justice at WVU-Tech. The proposal was pulled; Associate Provost Torsney will work with the WVU-Tech faculty to discuss committee concerns.
- Annex III, The Alteration Report was presented for information.

11. Professor Garbutt, Chair, General Education Curriculum Oversight Committee, moved for approval of the GEC Recommendations listed in Annex IV, and it was duly seconded. Motion carried. It was recommended that the audit courses be submitted under a separate report.
12. Associate Provost C.B. Wilson distributed a draft of the “Faculty Handbook Updates and Revisions.” It was moved and duly seconded to approve the revisions. The Associate Provost will remove the word “draft” before it is submitted to the April 14th Faculty Senate meeting.
13. Professor Roy Nutter, Advisory Council of Faculty representative, distributed and reviewed the March 20, 2008, Advisory Council of Faculty Report.

The Committee Adjourned to Executive Session

14. Nigel Clark, CEMR, volunteered as a candidate for Faculty Senate Chair-elect for 2008-2009 and Parviz Famouri moved that Professor Clark’s candidacy be accepted. It was duly seconded. Motion carried. Additional candidates can be taken from the Senate floor in April.
15. Professor McDiarmid moved that Mary Strife remain Faculty Secretary. It was duly seconded. Motion carried.
16. Curt Peterson, Research Corporation and Associate Provost Cheryl Torsney will speak at the April 14th Faculty Senate meeting.
17. The meeting adjourned at 4:50 p.m. to reconvene on Monday, April 28, 2008.

Barbara Dunn
Committee Secretary