

Minutes
Faculty Senate Executive Committee
Monday, December 17, 2012

1. Chair Michael Mays called the meeting to order at 3:02 p.m. in the Bluestone Room, Mountainlair.

Members Present:

Bastress, R.	Griffith, R.	Orlikoff, J.	Wheatley, M.
Bilgesu, I.	Kleist, V.	Ruscello, D.	
Curtis, R.	Mays, M.	Strife, M.	
DiBartolomeo, L.	Nutter, R.	Turton, R.	

Members Absent:

Butcher, F.	Cottrell, L.	Elmore, S.	Prudhomme, J.
Clements, J.			

Guests:

Dooley, E.	Karraker, K.	McCarthy, J.	Ross, J.
Hauser, D.	Lang, A. (DP)	Perkins, N.	Wilson, C.
Johnston, A.	Lastinger, M.	Robinson, S.	

2. It was moved and duly seconded to approve the minutes from the November 26, 2012 meeting. Motion carried.
3. Provost Wheatley reported that:
 - John Campbell has been named Chief Information Officer. He will assume that role as soon as the end of January.
 - A search committee is being formed for the associate provost position in community engagement and outreach. Elizabeth Dooley will serve as chair of the search committee.
 - The executive team met this morning to report progress on their big hairy audacious goals.
4. Chair Mays reported that:
 - He met with committee chairs last Tuesday. They discussed common themes in the committees' missions. In response to a question from one of the chairs, he verified with the parliamentarian that ex officio members have the same role as other committee members; ex officio refers to the way in which the member is put on the committee, rather than his or her role on that committee.
 - The University is offering a free one-year membership with AARP. Faculty and staff can claim the membership by logging onto MyAccess. Those who are not yet 50 can give a gift membership to someone 50 or older.
 - He spoke with John Matsko of the Mountaineer Athletic Club. There is no change proposed for this year, but the plan for next year is to put a point system in place to allocate seating at the coliseum. Faculty and staff will receive extra consideration,

especially those that have had seating long term. An announcement will be made within the next few days.

5. Dennis Ruscello, Chair, Senate Curriculum Committee, moved for approval of the following reports:

Annex I, New Courses and Course Changes. Motion carried.

Annex II, Capstone Course for WDSC 480. Motion carried.

Annex III, Capstone Course for WDSC 481. Motion carried.

Annex IV, Capstone Course for EDUC 411. Motion carried.

Annex V, Curriculum Revisions for World Languages, Literatures and Linguistics.

Motion carried.

Annex VI, Monthly Alterations Report, was submitted for information.

6. Ilkin Bilgesu, Chair, General Education Curriculum Oversight Committee, moved for approval of the following report:

Annex VII, GEC Actions. Motion carried.

Annex VIII, GEC Audits, was submitted for information.

7. April Johnston, Chair, Student Instruction Committee, presented the following report for approval:

Annex IX, Guidelines for Absences Due to Military Service Requirement. Committee members discussed the following concerns: a chain of appeal should a disagreement exist between the student and instructor, the definition of penalized in the phrase “students shall not be penalized for class absence due to required military obligation,” and what constitutes acceptable documentation of military service. Lisa DiBartolomeo presented a motion to table the issue until the next Executive Committee meeting, at which time a document will be presented that addresses those three concerns. Motion carried.

8. Jerry Ross, Associate Registrar, provided an overview of the Course Inventory Management project. Pilot colleges, including the Eberly College of Arts and Sciences, the School of Pharmacy, and the School of Medicine, will start using the system in January.

9. Roy Nutter, ACF representative, reported that:

- HEPC has issued its draft master plan.
- Legislative Rule, Series 53: Human Resources Administration has been released for comment. Comments are due January 14, 2013.

10. Robert Griffith, BOG representative, reported that:

- The Board of Governors met last Thursday. The former College of Human Resources and Education is now officially the College of Education and Human Services. Refinancing of bonds was also approved. The board also completed a routine approval of county extension agents.
- The election of the person holding his position occurs seven months prior to the start of the term. He will draft verbiage to propose changing the election date.

11. New Business

Lisa DiBartolomeo reported on the ad hoc committee's progress in drafting an inclusivity statement. Following discussion, it was moved and duly seconded to incorporate the committee's comments into a revised draft statement, taking into account the concerns of David Fryson's office, and to consider the revised statement at a future Executive Committee meeting. Motion carried.

12. The meeting adjourned at 4:07 p.m. to reconvene on Monday, January 28, 2013.

Mary Strife
Faculty Secretary