

Minutes  
Faculty Senate Executive Committee  
Monday, February 24, 2014

1. Chair Lisa DiBartolomeo called the meeting to order at 3:00 p.m. in the Bluestone Room, Mountainlair.

Members Present:

Bastress, R.	Elmore, S.	Nutter, R.	Weihman, L.
Bilgesu, I.	Griffith, R.	Orlikoff, J.	Wheatly, M.
Cottrell, L.	Kleist, V.	Perna, N.	Woloshuk, J.
DiBartolomeo, L.			

Members Absent:

Butcher, F.	Mays, M.	Polak, J.	Stolzenberg, A.
Gee, E.			

Guests:

Campbell, J.	Evans, L.	Karraker, K.	Lee, P.
Dean, R.	Hutchens, W.	Lang, A. (DP)	Wilson, C.
Dooley, E.			

2. Chair DiBartolomeo moved for approval of the minutes from the January 27, 2014 meeting. Motion carried.
3. Provost Michele Wheatly reported the following:
  - The HLC self-study document has been completed and was delivered on time.
  - The Provost's Office expects to review approximately 120 P&T files this spring.
  - She asked John Campbell to provide the following update on the CryptoLocker Virus. This particular strain comes in as a .zip file through email and, when launched, encrypts every file to which the individual has access. Information Technology spent the last two weekends recovering files for the two WVU departments that were affected.
  - Open hearings are continuing on proposed revisions to the Faculty Evaluation, Promotion, and Tenure document.
  - The Faculty Academy is scheduled for May 7-9, 2014.
4. Chair DiBartolomeo reported the following:
  - She invited everyone to attend the Department of World Languages, Literatures & Linguistics annual Spring Spectacular on March 28, 2014.
  - She, Roy Nutter, Jennifer Orlikoff, staff council president Lisa Martin, and an SGA representative will visit WVU-Tech on March 31, 2014.
  - Elizabeth Dooley held the preliminary calendar meeting last week.
  - The Volunteer Survey closed on Friday, February 21. The number of volunteers increased from 141 last year to 167 this year. Election ballots are being finalized and are expected to be sent out the week of March 3.

- She and Russ Dean will be working on crafting a sample syllabus statement and language for dealing with class cancellations, including a make-up policy for students who miss class due to inclement weather.
  - She and Nigel Clark hope to begin meeting with stakeholders over the next few weeks concerning a proposed GEC revision.
  - She will schedule another meeting of the Ad Hoc Committee on Senate Eligibility.
5. Nick Perna, Chair, Senate Curriculum Committee, moved for approval of the following reports:
- Annex I, New Courses and Course Changes. Motion carried.
  - Annex II, SEP Curriculum Change. Motion carried.
  - Annex III, Monthly Alterations Report. Accepted following removal of NSG 727.
6. Lisa Weihman, Chair, General Education Curriculum Oversight Committee, moved for approval of the following reports:
- Annex IV, GEC Actions. Motion carried.
  - Annex V, Changes to the Language Regarding Writing Courses. Motion carried following a minor revision.
  - Annex VI, GEC Audits. Accepted.
7. Elizabeth Dooley provided a presentation on Student Academic Rights and Responsibilities, including draft procedures to be published in the 2014-2015 Catalog.
8. Roy Nutter, ACF Representative, attended the HEPC meeting on Thursday, February 20 and reported the following:
- The Council of Presidents' Report focused on budget cuts and legislation.
  - WVU's Institutional Compact was approved, which addresses the number of graduates, transfers, retention, and other institutional targets.
  - Vice Chancellor for Human Resources Mark Toor provided an update on SB 330, including a list of reports due to LOCEA.
  - General Counsel Bruce Walker provided an overview of legislative activity related to higher education.
9. Robert Griffith, BOG Representative, reported that board members attended a memorial service at the National Academy of Sciences on February 20 for Charles Vest. The Board of Governors met on February 21, and approved various construction projects and a name change for the Perley Isaac Reed School of Journalism to the Reed College of Media. The WVU Foundation and the Student Government Association made presentations to the board.
10. A motion was made and duly seconded to go into Executive Session under WV Code Chapter 6. Article 9A. Open Governmental Proceedings under Section (4)(2)(A) to consider matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public

officer or employee or prospective public officer or employee requests an open meeting. Motion carried. Following the conclusion of Executive Session, the Committee reconvened into regular session.

11. The meeting adjourned at 5:16 p.m. to reconvene on Monday, March 24, 2014.

Judy Hamilton  
Office Administrator